

## Paying Your Dental and Vision Premiums

This document outlines three ways to pay your invoice for dental and vision premiums. Premium invoices are mailed to the Policyholder based on the chosen frequency. The premium due date is listed on the invoice and premiums must be received before the end of the indicated grace period. You can sign-up for paperless billing, modify preferences and manage billing by logging into [Standard.com/eservices](http://Standard.com/eservices). If needed, complete an [eAgreement](#) to set up access. You can also contact billing at [adminserv@employeebenefitsservice.com](mailto:adminserv@employeebenefitsservice.com) or call 877.490.9991.

Three ways to pay:

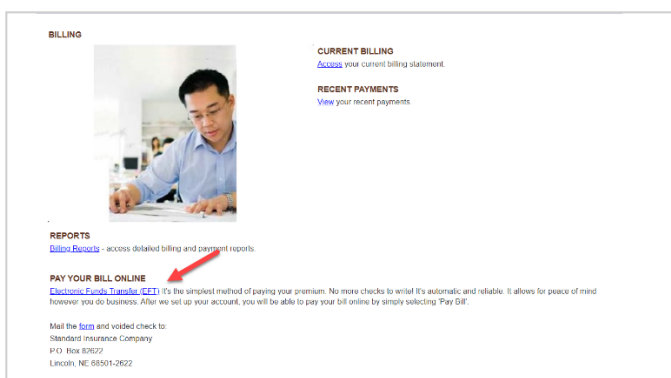
1. Pay online via EFT (*preferred*)
2. Pay by ACH/Wire (*fee associated with this process*)
3. Pay by check or money order and mail to the P.O. Box shown on premium statement

### Option 1: Online payment through Electronic Funds Transfer.

Paying online is the fastest and most accurate way to pay.

Log into [Standard.com/eservices](http://Standard.com/eservices) and select Billing. Then choose Electronic Funds Transfer (EFT) from the Billing screen.

If needed, there are [additional instructions for EFT](#) payment found at the end of this document.



### Option 2: Pay by ACH/Wire

To set up your payment with an ACH/Wire, contact [adminserv@employeebenefitsservice.com](mailto:adminserv@employeebenefitsservice.com) for detailed instructions.

Contact your bank for details on fees associated with this process.



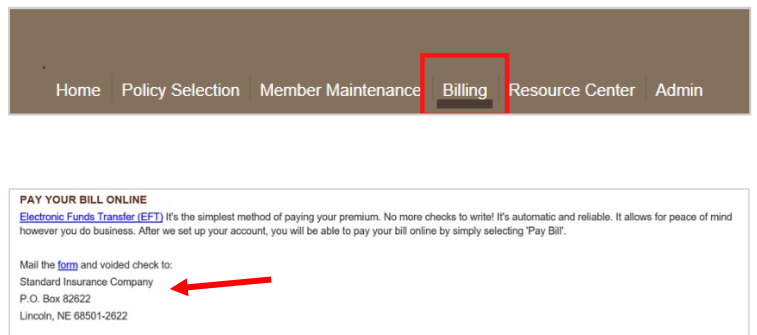


## 2. Set Up to Pay Your Bill Online.

Open the link and complete the [EFT Form](#).

Mail the completed form along with a voided check to The Standard at the address listed on the page, or

Email the form and voided check to: [adminserv@employeebenefitservice.com](mailto:adminserv@employeebenefitservice.com).



Home Policy Selection Member Maintenance **Billing** Resource Center Admin

**PAY YOUR BILL ONLINE**  
[Electronic Funds Transfer \(EFT\)](#) It's the simplest method of paying your premium. No more checks to write! It's automatic and reliable. It allows for peace of mind however you do business. After we set up your account, you will be able to pay your bill online by simply selecting 'Pay Bill'.

Mail the [form](#) and voided check to:  
 Standard Insurance Company  
 P.O. Box 82622  
 Lincoln, NE 68501-2622

## 3. Notification received.

The setup process takes about 7-10 business days. You will be notified when the EFT form is received and when the EFT setup is complete.



## 4. Pay the bill.

If **retro premiums** are due after the setup is complete, the EFT draft will take place for the total amount due (all retro premiums and current premiums due).

If you're setup with **automatic draft EFT** payments, the system will automatically draft the EFT every month at the time the bills are generated and a paper bill will be mailed, showing the amount drafted.

If you're setup with online billing, you must click on the **Pay Bill** link every month to initiate the draft.

If you decide not to pay your bill, click on **Cancel/Return to Billing home**. Click **Submit** when you are ready to proceed with the payment and you will receive a confirmation. The draft takes place overnight and an email notification is sent.

The payment is available to view the next morning on [Standard.com/eServices](http://Standard.com/eServices).

**CURRENT BILLING**  
[Access](#) your current billing statement.

**PAY BILL**  
[Pay](#) your bill electronically online.

**Request BILL**  
[Pay](#) your bill electronically online.

**RECENT PAYMENTS**  
[View](#) your recent payments.

**PAY BILL**

Select Division (s)

| Select                   | Division Name | Division Number | Total Due |
|--------------------------|---------------|-----------------|-----------|
| <input type="checkbox"/> |               |                 | \$650.62  |

[Pay Bill \(s\)](#)

**PAY BILL**

Choose 'Submit' to pay the following bills(s).

\$650.62

Total Payment of \$650.62

[Submit](#) [Cancel/Return to Billing home](#)