TheStandard®

Standard Insurance Company
Employee Benefits Policy Administration 888.394.6270 Tel
PO Box 2800 Portland OR 97208-2800

MERS® Municipal Employees' Retirement System

Municipal Employees' Retirement System of Michigan Group Life Insurance Portability Form

Note to Employer: In order to complete this form, you will need your group policy number. If you do not know this number, please call 800.290.1445.

INSTRUCTIONS - PLEASE READ CAREFULLY

Portability Of Insurance

You may continue your Life Insurance and other insurance eligible for portability as shown in the Coverage Features section of your Certificate for up to 24 months if your employment with the Employer Group terminates, subject to the following:

1. The amount of any Insurance to be continued must have been continuously in effect for at least 12 consecutive months on the date your employment terminates.

2. You must be able to perform with reasonable continuity the material duties of at least one gainful occupation for which you are reasonably fitted by education, training and experience on the date your employment terminates.

3. Termination of your employment is not due to your retirement.

4. If you do not continue your Life Insurance, you may not continue any other Insurance.

The minimum and maximum amounts of Insurance eligible for Portability Of Insurance are shown in the Coverage Features section of your Certificate. The amounts of Insurance you continue cannot be increased. Insurance amounts will be reduced or terminated according to the terms of the Group Policy in effect on the date your employment terminates.

The maximum amount of Life Insurance you may continue is the lesser of: (1) the amount in effect on the date your employment terminates; or (2) $300,000. The minimum amount of Life Insurance you may continue is $25,000.

NOTE: Refer to Right To Convert in your Certificate for information regarding eligibility to convert to an individual life insurance policy. Any combination of Insurance you continue and Insurance you convert may not exceed the amount for which you or your Dependents were insured on the date your employment terminates.

How To Apply

You must apply in writing and pay the first premium to us within 31 days after the date your employment terminates. This packet has two forms: one for you and one for the Employer Group. All questions on these forms must be completed. If you have questions, please contact our office at the phone number shown above. You are responsible for making sure all required forms are completed and returned to our office. Processing will begin when both completed forms are received by us.

Premium rates are shown in the Coverage Features section of your Certificate, and are subject to increase with advancing age. Premium rates may be changed by Standard with advance written notice. If approved, you will be billed quarterly (every three months), at your home address. Premium must be received by the due date. There is no grace period for Portability Of Insurance. Checks are to be payable to Standard Insurance Company.

Keep your Certificate. It is your certificate of coverage for your continued insurance under the Portability Of Insurance provision. Please note that Insurance continued under the Portability Of Insurance provision ends automatically on the earliest of:

1. The date it would otherwise end under the Group Policy.

2. The end of the 24 month period during which your Insurance and Insurance on your Dependents, if any, may be continued under the Portability Of Insurance provision.

INSTRUCTIONS - PLEASE READ CAREFULLY

3. The date you become insured under any other group life insurance plan.

4. For any Dependent, the date you insure the Dependent under any other group life insurance plan.

Beneficiary Designation

Please provide us with the beneficiary designation form on file with the Employer Group. If you cannot provide that form, or if you wish to change your beneficiary designation, please complete the Beneficiary section on Page 4. If we do not receive the form and if you do not complete the Beneficiary section on Page 4, you will not have a designated beneficiary. In that event, payment of any benefit will be made in accordance with the Beneficiary Provisions of the Group Policy.

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Municipal Employees' Retirement System of Michigan Group Life Insurance Portability Form

Reset

Please type or print. Complete entire form.

IDENTIFICATION

Name: _____
(last) (first) (middle)

Address: _____
(street address)

_____
(city) (state) (zip code)

Social Security Number: _____ Telephone No.: ( ) _____

Birthdate: _____ Sex: ☐ M ☐ F
(mo) (day) (year)

GROUP POLICY

Employer Group: _____ Policy No.: _____

Your occupation with the Employer Group: _____

★ Date you last worked for the Employer Group: _____

★ Employment termination date (if different): _____

If date you last worked and employment termination date differ, please explain: _____

_____

ELIGIBILITY

Date you became insured under the Group Policy:

Has the amount of Insurance you wish to continue been continuously in effect for at least 12 consecutive months?

Employee ☐ Yes ☐ No Spouse ☐ Yes ☐ No Children ☐ Yes ☐ No

Is your employment terminating due to medical reasons? ☐ Yes ☐ No

Are you able to perform with reasonable continuity the material duties of at least one gainful occupation? ☐ Yes ☐ No

Is your employment terminating because of retirement? ☐ Yes ☐ No

Are you planning to pursue other employment? ☐ Yes ☐ No

AMOUNT

You may only continue amounts of Insurance that have been continuously in effect for at least 12 consecutive months on the date your employment terminates. If you do not continue your Life Insurance, you may not continue any other insurance that may be eligible for portability under the Group Policy. Accidental Death and Dismemberment (AD&D) Insurance may not be continued. The maximum amount of Life Insurance you may continue is the lesser of: (1) the amount in effect on the date your employment terminates; or (2) $300,000. The minimum amount of Life Insurance you may continue is $25,000.

	LIFE INSURANCE		OTHER: _____
	PLAN 1 (BASIC)	PLAN 2 (ADDITIONAL)	
Employee:	$ _____	$ _____	$ _____
Spouse:	$ _____	$ _____	$ _____
Each Child:	$ _____		

Billing: If approved, you will be billed quarterly (every three months), at your home address. Premium must be received by the due date. There is no grace period for Portability of Insurance.

Please complete reverse side *(continued)*

BENEFICIARY

This beneficiary designation: (1) revokes all prior designations, and (2) applies to basic and additional insurance, if any, on your life that you continue under the Portability Of Insurance provision. A separate designation must be completed for Supplemental Life Insurance, if any. Insurance on your Spouse or other Dependents, if any, is payable to you, if living, or as provided under the terms of the Group Policy.

Insurance benefits are only payable to a contingent beneficiary if you are not survived by one or more primary beneficiary(ies). Unless specified otherwise: (1) the insurance benefits will be divided equally between beneficiaries in the same class (primary or contingent), and (2) if a beneficiary predeceases you, the beneficiary's share will be divided equally among surviving beneficiaries of the same class. If no beneficiary (primary or contingent) survives you, payment will be made as provided in the Group Policy.

PRIMARY Full Name	Address	Social Security #	Date of Birth	Relationship
CONTINGENT Full Name	**Address**	**Social Security #**	**Date of Birth**	**Relationship**

AGREEMENT

I hereby apply to continue Insurance available under the terms of the Group Policy.

I agree that no coverage will take effect until it is approved in writing by Standard Insurance Company. I understand that if my request is not accepted, any premium advanced by me will be refunded.

I understand that if I do not provide the beneficiary designation form on file with the Employer Group, or if I do not designate a beneficiary in the Beneficiary section above, payment of any benefit will be made in accordance with the Beneficiary Provisions of the Group Policy.

I hereby represent that all statements contained herein are complete and true to the best of my knowledge and belief, and that I meet all eligibility requirements for continued insurance under the Group Policy's Portability Of Insurance provision. I have read and understand the information herein.

FRAUD NOTICES

FOR RESIDENTS OF ARKANSAS, COLORADO, KENTUCKY, NEW MEXICO, AND OHIO: Some states require us to inform you that any person who knowingly and with intent to injure, defraud or deceive an insurance company, or other person, files a statement containing false or misleading information concerning any fact material hereto commits a fraudulent insurance act which is subject to civil and/or criminal penalties, depending upon the state. Such actions may be deemed a felony and substantial fines may be imposed.

FOR RESIDENTS OF FLORIDA: Any person who knowingly and with intent to injure, defraud or deceive an insurance company, files a statement of claim or an application containing false, incomplete or misleading information is guilty of a felony of the third degree.

FOR RESIDENTS OF NEW JERSEY: Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

FOR RESIDENTS OF PENNSYLVANIA: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Signature: _____

Dated _____

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EMPLOYER GROUP STATEMENT FOR PORTABILITY OF INSURANCE

Please type or print. Complete entire form.

TO BE COMPLETED BY EMPLOYER GROUP

Employee's Full Name: _____ ☐ Male ☐ Female

Employee's Social Security Number: _____ Birthdate: _____

Employee's Occupation: _____

Employer Group: _____ Policy No.: _____

Effective Date of Group Policy: _____

Is the employee's Group Life Insurance ending because of employment termination? ☐ Yes ☐ No

If yes, date of employment termination: __ __ Date coverage ends: __ __

Date employee last worked: __ __

If no, reason for termination of employee's Group Life Insurance: _____

_____

Original effective date of coverage: Employee ___ ___ Spouse __ ____

Children ___ ___ ___ ___ __ ____ __ ____

Amount of Insurance in effect on the date of employment termination:

	LIFE INSURANCE		OTHER: _____
	PLAN 1 (BASIC)	PLAN 2 (ADDITIONAL)	
Employee:	$ _____	$ _____	$ _____
Spouse:	$ _____	$ _____	$ _____
Each Child:	$ _____		

Amount of Insurance continuously in effect for at least 12 consecutive months:

	LIFE INSURANCE		OTHER: _____
	PLAN 1 (BASIC)	PLAN 2 (ADDITIONAL)	
Employee:	$ _____	$ _____	$ _____
Spouse:	$ _____	$ _____	$ _____
Each Child:	$ _____		

Is employment terminating due to medical reasons? ☐ Yes ☐ No

Is employment terminating because of retirement? ☐ Yes ☐ No

To your knowledge, is or will the terminating employee be eligible for any other group life insurance plan? ☐ Yes ☐ No

If yes, please explain: _____

PLEASE ATTACH ORIGINAL LIFE ENROLLMENT CARD OR FORM.

I hereby represent that the above information is true and complete to the best of my knowledge. In addition, I acknowledge I have read the Fraud Notice on the back of this form.

By: _____
Signature of Employer Group Representative

Date: _____ Name and Title: _____
(Please Print)

Telephone Number: _____ Address: _____

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FOR USE IN ARKANSAS, COLORADO, KENTUCKY, NEW MEXICO, AND OHIO: Some states require us to inform you that any person who knowingly and with intent to injure, defraud or deceive an insurance company, or other person, files a statement containing false or misleading information concerning any fact material hereto commits a fraudulent insurance act which is subject to civil and/or criminal penalties, depending upon the state. Such actions may be deemed a felony and substantial fines may be imposed.

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