



Please return this completed form to the City of San José  
 Human Resources Department, 408-535-1285  
 200 E Santa Clara St 4th Floor  
 San José CA 95113

Policy Number <b>282971</b>		Suffix		Employer Name (Policyowner) <b>City of San José</b>		Social Security #	
Member Name (Last, First, Middle)				Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		Birthdate <i>Mo/Day/Yr</i>	
Address (street)				City		State	ZIP
Former Name (Last, First, Middle) <i>Complete only if name change</i>						Phone Number	
Date Employed <i>Mo/Day/Yr</i>		Occupation		Applying for <input type="checkbox"/> LTD 30 <input type="checkbox"/> LTD 60 <input type="checkbox"/> Moving from LTD 30 to LTD 60 <input type="checkbox"/> Moving from LTD 60 to LTD 30		Eff. Date of Ins. <i>Mo/Day/Yr</i>	
Hours Worked Weekly for this Employer (Excl. O.T.)		Department		Basic Bi-Weekly Earnings (From this Employer)\$			
<p><b>A. I understand that I am enrolling in a group Long Term Disability (LTD) insurance program* through my employer. I authorize deductions from my wages to cover my contribution toward the cost of my insurance.</b></p>							
Date				Signature of Employee (if enrolling in coverage)			
<p><b>B. To be completed only if refusing coverage for which you must pay part or all of the cost:</b>                  The group insurance available has been explained to me. After careful consideration I have decided that <b>I do not want to enroll</b> in the long term disability insurance program. I understand that to enroll later, I may be required to provide Standard Insurance Company with satisfactory Medical Evidence of Insurability and that Standard Insurance Company will have the right to refuse my request for insurance.</p>							
Date				Signature of Employee (if refusing coverage)			

**\*If you are enrolling in LTD coverage for the first time and are not a new employee, Evidence of Insurability may be required. To submit your Evidence of Insurability, please visit: [www.standard.com/mybenefits/sanjose/eoi.html](http://www.standard.com/mybenefits/sanjose/eoi.html)**