

To Be Completed By Employee Benefits Department

Group Number 760857	Division	Billing Category	Date of Employment
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To Be Completed By Applicant Apply for Coverage Beneficiary Change *Complete Beneficiary Section below.* Name Change
 Add or Delete Dependent Date of add/delete _____

Your Name (Last, First, Middle)	Your Social Security Number	Birth Date	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Your Address		City	State	ZIP
Former Name (Last, First, Middle) <i>Complete only if name change</i>			Phone Number	
Employer Name North East Independent School District			NEISD ID#	
Hours Worked Per Week	Earnings \$ _____ Per: <input type="checkbox"/> Hour <input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Year			

Coverage Refer to your Coverage Highlights about coverage options available to you, including Evidence Of Insurability requirements.

Life Insurance

Additional Life with AD&D requested amount \$ _____ (from \$10,000 to \$500,000, in increments of \$10,000)

Dependents Life Insurance

Spouse Life with AD&D requested amount \$ _____ (from \$10,000 to \$500,000, in increments of \$10,000)

Spouse Name _____ Date of Birth _____

Child(ren) Life *(choose one):*

\$10,000 \$15,000 \$20,000

Long Term Disability

Your Choice/Educator Options

Refer to the enrollment materials provided (Coverage Highlights), when completing the following:

1. **Maximum Benefit Period** *(choose one):*

Option A - To Age 65 for both Accident and Sickness

Option B - To Age 65 for Accident and 3 years for Sickness

2. **Monthly Disability Benefit:** \$ _____ (from \$200 to \$10,000, in increments of \$100)

3. **Benefit Waiting Period** *(choose one):*

0-7 days

14-14 days

30-30 days

60-60 days

90-90 days

180-180 days

Return completed form to your Employee Benefits Department.

Beneficiary *This designation applies to your Life and Accidental Death and Dismemberment Insurance, if any, available through your Employer. Unless specified on a separate sheet of paper, this designation also will apply to your Supplemental Life and Accident Insurance, if any, available through your Employer, unless replaced by a separate and later designation. Designations are not valid unless signed, dated, and delivered in accordance with the terms of the Group Policy during your lifetime.*

Primary – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No. <i>if known</i>	Relationship	% of Benefit*
Contingent – Full Name	Address	Birth Date	Phone No.	Soc. Sec. No. <i>if known</i>	Relationship	% of Benefit*

***Total must equal 100%**

Signature I wish to make the choices indicated on this form. If electing coverage, I authorize deductions from my wages to cover my contribution, if required, toward the cost of insurance. I understand that my deduction amount will change if my coverage or costs change. If not electing Your Choice/Educator Options Group Voluntary LTD coverage, I understand that if I want to apply later, I must wait until my employer holds an annual enrollment.

Member/Employee Signature Required _____ Date (Mo/Day/Yr) _____

Beneficiary Information

- Your designation revokes all prior designations.
- Benefits are only payable to a contingent Beneficiary if you are not survived by one or more primary Beneficiary(ies).
- If you name two or more Beneficiaries in a class:
 1. Two or more surviving Beneficiaries will share equally, unless you provide for unequal shares.
 2. If you provide for unequal shares in a class, and two or more Beneficiaries in that class survive, we will pay each surviving Beneficiary his or her designated share. Unless you provide otherwise, we will then pay the share(s) otherwise due to any deceased Beneficiary(ies) to the surviving Beneficiaries pro rata based on the relationship that the designated percentage or fractional share of each surviving Beneficiary bears to the total shares of all surviving Beneficiaries.
 3. If only one Beneficiary in a class survives, we will pay the total death benefits to that Beneficiary.
- If a minor (a person not of legal age), or your estate, is the Beneficiary, it may be necessary to have a guardian or a legal representative appointed by the court before any death benefit can be paid. If the Beneficiary is a trust or trustee, the written trust must be identified in the Beneficiary designation. For example, “Dorothy Q. Smith, Trustee under the trust agreement dated _____.”
- A power of attorney must grant specific authority, by the terms of the document or applicable law, to make or change a Beneficiary designation. If you have any questions, consult your legal advisor.
- Dependents Insurance, if any, is payable to you, if living, or as provided under your Employer’s coverage under the Group Policy.

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