Life and Disability Online Tools

Get help with our self-service options

Compassi Employer Self Service

Click here to log on to Compassi Employer Self Service.

With Compassi Employer Self Service, you have password-protected access to information to make it easy to manage your life and disability plans. Log in to your account to stay up-to-date with the latest information and get access to:

Online enrollment

- Enroll new hires.
- View an employee's basic demographic information, group details, and coverage data.
- Change employee information such as name, date of birth, gender, address, or phone number
- Update employee class, bill group, bill class, or salary.
- View contract and coverage information (for example employee effective dates, lines of coverage, coverage amounts, monthly premium).
- Coverage Details tab provides ability to view a summary of benefits available for each class within a group.
- Terminate an employee's and/or their dependent's life and disability benefits from existing employees' coverage.

Billing

- Bill Invoice allows you to review monthly invoices of your choosing in PDF or Excel format.
- Pay your bill (list billed groups only) via link to MyOnlineBill® by clicking on the Pay Invoice link under the Billing Activity Tab. See the MyOnlineBill® section of this document for details.

Reports

- Access life and disability experience summary reports.
- Access claim reports:
  - Life and Disability Claims Detail Reports
  - Group Statistics Reports for Disability Claims
  - Group Statistics Reports for Life Claims
  - Group Paid Claims Report.
- Groups with Administrative Services Only Short-TermDisability Advice to Pay or Financial Advice to Pay plans can also get Advice to Pay (ATP) claim reports.
- Pending EOI Report allows you to view the approval status of benefit amounts for members that required evidence of insurability (EOI). The Pending EOI report will display with pending and approved amounts by line of business for each member that has pending evidence of insurability.

Want to learn more about Compassi?

Contact us if you have questions about registration or get help desk support.

- Phone: 1-866-792-0065
- Email: AL-AdminPortalSupp@standard.com

To register for access, complete the **Life and Disability Online Self Services Registration Form and Agreement.**

Brokers/Third party administrators

We can provide a user ID and password for each of your administrators. If you use a broker/third-party administrator (TPA) for your plan, include the broker/TPA information when you complete the Life and Disability Online Services Registration Form and Agreement.

MyOnlineBill®

For list billed groups, where we create monthly premium invoices, our secure online portal lets you see and enter all the information to pay your group life and/or disability bill online. Your bill will be available for you to view online and download. This feature is not available for self bill groups.

One-time bill payments online

One-time bill payment allows you to pay your bill at your convenience. There can only be one active user per bill group.

To make one-time bill payments online, you may self-register at **https://secure.myonlinebill.com/mob/user/login.do?clientId=MTA4ODU=**

Automatic bill payments (EFT)

Automatic bill payment allows us to automatically withdraw your premium payment each month on a specified date. There can only be one active user per bill group.

To set up automatic bill payments, complete and sign **this form** and return it to us.

If you have questions about MyOnlineBill®

- Email AL-AdminPortalSupp@standard.com or
- Call 1-866-792-0065.

Submit claims online

You, your employees, or your broker can **enter information online** that we need to start a claim. You can download additional forms we need to complete the process and attach additional information to an active claim.