# Your Employee Benefits Guide

Enroll Now To Help Secure Your Financial Future

Brevard County Board of County Commissioners



Standard Insurance Company

# Welcome To Your Employee Benefits Guide

# **Protect What Matters Most**

Building a financial safety net is important. It can also be easy if you take advantage of the benefits your employer offers. Take a few minutes now to explore your options and help protect your future and your loved ones. By enrolling in valuable insurance coverage from Standard Insurance Company – at affordable group rates – you can close key gaps in your financial safety net.

# You Can Count On The Standard

Brevard County Board of County Commissioners trusts The Standard, and you can too. Founded in 1906, The Standard has been keeping promises for more than 100 years. We specialize in employee benefits and offer plans designed to help give you peace of mind. Doing the right thing for our customers is in our DNA. Whether you have a question or need to file a claim, we're easy to reach and ready to help – online or on the phone.

# Act Now To Protect Yourself And Those You Love

As you explore your benefit options, think about what – and who – is important to you, now and in the future. You may also want to plan ahead to take care of financial responsibilities. Read on to learn more reasons to enroll. Then refer to the Coverage Highlights included in this guide for the details of each plan.

# Disability Insurance Protects A Key Asset – Your Income

You insure assets like your car, home or other possessions. But your most valuable asset is your income. That's why disability insurance is an important tool for securing your financial future. Disability insurance provides income replacement if you experience a covered illness, injury, pregnancy or mental disorder. The weekly or monthly benefit payments can help with bills that continue even when you can't work, like your mortgage or rent – expenses health insurance won't cover. To help determine how much coverage you may need, use our easy online calculator at <a href="http://www.standard.com/calculators/dineeds.html">http://www.standard.com/calculators/dineeds.html</a>.

# Your Employer-Paid Benefits

 Basic Life with Accidental Death & Dismemberment (AD&D)

# Valuable Benefits You Can Enroll In Now

You may choose to enroll in any or all of the following plans at affordable group rates, with easy payroll deductions:

- Long Term Disability (LTD)
- Short Term Disability (STD)
- Additional Life with Accidental Death & Dismemberment (AD&D)
- Dependents Life with Accidental Death & Dismemberment (AD&D)

# Short Term Disability Insurance

After a short waiting period, Short Term Disability (STD) insurance helps replace a portion of your weekly income for a specified period of time if you cannot work because of a covered illness, injury, pregnancy or mental disorder. Whether you're out for a planned absence like pregnancy or an unexpected illness or accident, STD insurance can help you pay bills and keep your finances on track. Refer to the Coverage Highlights for more details.

# Long Term Disability Insurance

How long would your savings last if you couldn't work for several months or years? After a Benefit Waiting Period, Long Term Disability (LTD) insurance replaces a portion of your income by paying monthly benefits if you experience a covered long-term illness, injury, pregnancy or mental disorder. Refer to the Coverage Highlights for more details.

# Life Insurance – Plan Ahead For Peace Of Mind

It's not easy to think about, but what would happen to your loved ones if something happened to you? Or, how would you cope if a family member died? An unexpected death could leave your family with significant extra expenses, including final medical and funeral costs, on top of ongoing bills and possible loss of income.

**How much Life insurance is enough?** Refer to the Coverage Highlights to learn more about the Life insurance coverage available through your employer. To help determine your needs, use our simple Life Insurance Calculator, available at http://www.standard.com/calculators/life.html.

# **Accidental Death & Dismemberment Insurance**

Few people are prepared for the sudden financial loss brought on by an accidental death. Even fewer are financially prepared for the high cost of living after an accident results in a severe physical loss. Your employer offers additional financial support by including Accidental Death and Dismemberment (AD&D) insurance as part of a Group Life insurance policy or as a separate policy from The Standard. AD&D insurance is designed to pay a benefit if you or, if applicable, any other covered family member have an accident that results in a covered loss.

Refer to the Coverage Highlights for more details on your Group Life and AD&D coverage.

# **Ready To Enroll?**

Now that you've reviewed your options and seen how important your benefits can be, the next step is to enroll. To enroll, contact your human sesources representative. If you have any questions, just ask your employee benefits manager. Remember, you have a limited time to enroll, so start securing your financial future today.

# Do You Know Your Odds Of Disability?

- 1 in 4 of today's 20-year-olds will become disabled before they retire<sup>1</sup>
- Every 90 seconds someone files for bankruptcy due to a serious illness<sup>2</sup>
- The two leading causes of longterm disabilities are diseases of the musculoskeletal system and connective tissue and cancer.<sup>3</sup>
- 1 Social Security Basic Facts, July 26, 2013
- 2 The American Journal of Medicine, Vol. 122, No. 8, August 2009
- 3 2012 Council for Disability Awareness Long-Term Disability Claims Review



## Benefits at a Glance for Brevard County Board of County Commissioners

Group Policy # 641728 Effective Date January 1, 2008

# Group Basic Life and Accidental Death and Dismemberment Insurance

Basic Life insurance from Standard Insurance Company helps provide financial protection by promising to pay a benefit in the event of an eligible member's covered death. Basic Accidental Death and Dismemberment (AD&D) insurance may provide an additional amount in the event of a covered death or dismemberment as a result of an accident. The cost of this insurance is paid by Brevard County Board of County Commissioners

# Eligibility

# Definition of a Member

You are a member if you are an active permanent, full-time employee of Brevard County Board of County Commissioners and regularly working 30 hours each week. You are not a member if you are a temporary or seasonal employee, a full-time member of the armed forces, a leased employee or an independent contractor.

#### **Class Definition**

Class 1: All active member

# **Eligibility Waiting Period**

If you are already a member on the date the group policy is effective, you are eligible on that date. If you become a member after the group policy effective date, and you are hired between the 1<sup>st</sup> and 15<sup>th</sup> of the month, you are eligible on the first day of the month that follows the date you become a Member. If you become a Member after the group policy effective date, and you are hired between the 16<sup>th</sup> and the last day of the month, you are eligible on the first of the month following one month as a member.

# **Benefits**

#### **Basic Life Coverage Amount**

Your Basic Life coverage amount is1 times your annual earnings to a maximum of \$200,000, rounded to the next higher \$1,000.

#### Basic AD&D Coverage Amount

For a covered accidental loss of life, your Basic AD&D coverage amount is equal to your Basic Life coverage amount. For other covered losses, a percentage of this benefit will be payable.

# **Age Reductions**

Basic Life and AD&D insurance coverage amounts reduce by 8 percent at age 65, by 16 percent at age 66, by 24 percent at age 67, by 32 percent at age 68, by 40 percent at age 69, and by 50 percent at age 70 or older.

# Other Basic Life Features and Services

- Accelerated Benefit
- Portability of Insurance Provision
- Repatriation Benefit
- Right to Convert Provision
- Life Services Took Kit

# Other Basic AD&D Features

- Air Bag Benefit
- Expanded AD&D Package
- Family Benefits Package

- Standard Secure Access account payment option
- Travel Assistance
- Waiver of Premium
- Line of Duty Benefit
- Seat Belt Benefit

This information is only a brief description of the group Basic Life/AD&D insurance policy sponsored by Brevard County Board of County Commissioners. The controlling provisions will be in the group policy issued by The Standard. The group policy contains a detailed description of the limitations, reductions in benefits, exclusions and when The Standard and Brevard County Board of County Commissioners may increase the cost of coverage, amend or cancel the policy. A group certificate of insurance that describes the terms and conditions of the group policy is available for those who become insured according to its terms. For more complete details of coverage, contact your human resources representative.



# Standard Insurance Company Additional Life and AD&D Coverage Highlights

Brevard County Board of County Commissioners

# Additional Life and Accidental Death and Dismemberment (AD&D) Insurance

Life insurance coverage can help your family meet daily expenses, maintain their standard of living, pay off debt, secure your children's education, and more in the event of your passing. AD&D insurance can provide you and your family with extra protection in the event of death or dismemberment as a result of a covered accident. Standard Insurance Company (The Standard) has developed this document to provide you with information about the elective coverage you may select through Brevard County Board of County Commissioners.

Eligibility Requir	Eligibility Requirements		
Policy	The effective date is January 1, 2008		
Employee	<ul> <li>You must be insured for Basic Life through The Standard</li> </ul>		
	<ul> <li>You must be an active employee of Brevard County Board of County Commissioners working at least 30 hours each week</li> </ul>		
	<ul> <li>Temporary and seasonal employees, full-time members of the armed forces, leased employees and independent contractors are not eligible</li> </ul>		
	<ul> <li>You cannot be insured as both an employee and a dependent</li> </ul>		
Dependent	<ul> <li>Spouse means a person to whom you are legally married</li> </ul>		
	<ul> <li>Child means your unmarried child from live birth through age 26</li> </ul>		
	<ul> <li>Your child cannot be insured by more than one employee</li> </ul>		
	<ul> <li>Your spouse or children must not be full-time member(s) of the armed forces</li> </ul>		
Premium	• You pay 100 percent of the premium for this coverage through easy payroll deduction		
Coverage Amour	at Guidelines		

# Coverage Amount Guidelines

Within the coverage amount guidelines shown below, you select the amount of Additional Life and Dependents Life insurance for which you are interested in applying.

	Minimum	Incremental Unit	Guarantee Issue Amount	Maximum
Employee	\$10,000	\$10,000	\$350,000*	\$500,000**
Spouse	\$5,000	\$5,000	\$30,000	\$250,000
Child	\$1,000	\$1,000		\$10,000

\*the lesser of 3 times your Annual Earnings or \$350,000

\*\*but not to exceed 5 times your Annual Earnings

Note:

- Amounts of coverage elected above the Guarantee Issue amount are subject to medical underwriting approval. To submit a medical history statement online, visit: www.standard.com/mhs.
- All late applications (applying 31 days after becoming eligible), requests for coverage increases and • reinstatements are subject to medical underwriting approval. Employees eligible but not insured under the prior life insurance plan are also subject to medical underwriting approval.
- The coverage amount for your spouse cannot exceed 50 percent of your combined Basic and Additional Life coverage.
- The coverage amount for your child(ren) cannot exceed 50 percent of your combined Basic and Additional Life coverage.

## **Coverage Amount Needed**

Your family has a unique set of circumstances and financial demands. To help you figure out the amount of Additional Life insurance you may need to protect your loved ones, The Standard has created a Life Insurance Needs Calculator found at: <u>http://www.standard.com/lifeneeds</u>.

## Employee Coverage Effective Date

To become insured, you must satisfy the eligibility requirements listed above, serve an eligibility waiting period, receive medical underwriting approval (if applicable), agree to pay premium, and be actively at work (able to perform all normal duties of your job) on the day before the scheduled effective date of insurance.

If you are not actively at work on the day before the scheduled effective date of insurance including Dependents Life insurance, your insurance will not become effective until the day after you complete one full day of active work as an eligible employee.

Please contact your human resources representative for more information regarding these requirements that must be satisfied for your insurance to become effective.

# Life and AD&D Age Reductions

Under this plan, your coverage amount reduces by your age as follows: by 8 percent at age 65, by 16 percent at age 66, by 24 percent at age 67, by 32 percent at age 68, by 40 percent at age 69, and by 50 percent at age 70.

Your spouse's coverage amount reduces by your spouse's age as follows: by 8 percent at age 65, by 16 percent at age 66, by 24 percent at age 67, by 32 percent at age 68, by 40 percent at age 69, and by 50 percent at age 70.

If you, or your spouse, are age 65 or over, ask your human resources representative for the amount of coverage available.

#### Life Insurance Exclusions

This plan contains an exclusion for death resulting from suicide or other intentionally self-inflicted injury. The amount payable will exclude amounts that have not been continuously in effect for at least two years on the date of death. This is subject to state variations.

# Life Insurance Features and Benefits

Please see your human resources representative for additional information about the features and benefits below.

-	
Waiver of Premium	If you become totally disabled while insured under this plan and under age 60, and complete a waiting period of 180 days, your Basic and Additional Life insurance may continue without premium payment until age 70 or 12 months after the date the Group Policy terminates, whichever is later, provided you give us satisfactory proof that you remain totally disabled. Waiver of Premium does not apply to AD&D insurance.
Accelerated Benefit	If you become terminally ill, you may be eligible to receive up to 75 percent of your combined Basic and Additional Life benefit to a maximum of \$500,000.
Portability	If your insurance ends because your employment terminates, you may be eligible to buy portable group insurance coverage.
Conversion	If your insurance ends or reduces, you may be eligible to convert your life insurance to an individual life insurance policy without submitting proof of good health.
Line of Duty Benefit	This provides an additional benefit for public safety officers who suffer death or dismemberment in an accident while acting in the line of duty.

Brevard County Board of County Commissioners

# Additional AD&D Insurance Benefit Schedule

The amount of the Additional AD&D benefit for loss of your, or your dependents life is equal to the amount payable for your Additional Life or your Dependents Life benefit on the date of the accident. The amount of the Additional AD&D benefit for other covered losses is a percentage of the amount payable for the Additional AD&D benefit on the date of the accident as shown below.

	Percentage
Loss:	Payable:
Loss of Life <sup>1</sup>	100%
One hand or one foot <sup>2</sup>	50%
Sight in one eye, speech, or hearing in both ears	50%
Two or more of the losses listed above	100%
Thumb and index finger of the same hand <sup>3</sup>	25%
Quadriplegia	100%
Hemiplegia	50%
Paraplegia	75%

<sup>1</sup> Including loss of life by accidental exposure to adverse weather conditions or disappearance if the disappearance is caused by an accident that could have reasonably resulted in your death.

<sup>2</sup> Even if the severed part is surgically re-attached. This benefit is not payable if an Additional AD&D benefit is payable for Quadriplegia, Hemiplegia, or Paraplegia involving the same hand or foot.

<sup>3</sup> This benefit is not payable if an Additional AD&D benefit is payable for the loss of the entire hand.

The loss must be caused solely and directly by an accident and occurs independently of all other causes, within 365 days after the accident. Loss of life must be evidenced by a certified copy of the death certificate. All other losses must be certified by a physician in the appropriate specialty as determined by The Standard. No more than 100 percent of the AD&D benefit will be paid for all losses resulting from one accident.

# Additional AD&D Insurance Exclusions

Subject to state variations, AD&D benefits are not payable for death or dismemberment caused or contributed to by:

- War or act of war, declared or undeclared, whether civil or international, and any substantial armed conflict between organized forces of a military nature
- Suicide or other intentionally self-inflicted injury
- Committing or attempting to commit an assault or felony, or actively participating in a violent disorder or riot
- Voluntary use or consumption of any poison, chemical compound, alcohol or drug, unless used or consumed according to the directions of a physician
- · Sickness or pregnancy existing at the time of the accident
- Heart attack or stroke
- Medical or surgical treatment for any of the above
- Boarding, leaving or being in or on any kind of aircraft, unless you are a fare paying passenger on a commercial aircraft

# When Insurance Ends

Coverage ends automatically on the earliest of the following:

- The last date the last period ends for which a premium was paid
- The date your employment terminates
- The date you cease to meet the eligibility requirements (coverage may continue for limited periods under certain circumstances)
- The date the group policy, or your employer's coverage under the group policy, terminates
- For each elective insurance coverage, the date that coverage terminates under the group policy
- For Additional AD&D insurance for you, the date your Additional life insurance ends

In addition to the above requirements, your Dependents Life with AD&D coverage ends automatically on the date your dependent ceases to meet the eligibility requirements for a dependent.

For more details on when insurance ends, contact your human resources representative.

#### **Group Insurance Certificate**

If coverage becomes effective, and you become insured, you will receive a group insurance certificate containing a detailed description of the insurance coverage including the definitions, exclusions, limitations, reductions and terminating events. The controlling provisions will be in the group policy. Neither the information presented in this summary nor the certificate modifies the group policy or the insurance coverage in any way.

#### **Employee Rates**

If you elect Additional Life with AD&D insurance, your monthly rate for this plan is indicated in the table below. Premiums for this coverage will be deducted directly from your paycheck.

Employee's	Rate*		
Age	(Per \$1000		
(as of	of Total (	Coverage)	
January 1)	Tobacco	Non-Tobacco	
<25	\$0.096	\$0.087	
25-29	\$0.068	\$0.068	
30-34	\$0.087	\$0.077	
35-39	\$0.106	\$0.096	
40-44	\$0.144	\$0.134	
45-49	\$0.182	\$0.153	
50-54	\$0.305	\$0.258	
55-59	\$0.609	\$0.505	
60-64	\$1.322	\$1.046	
65-69	\$2.262	\$1.711	
70+	\$3.526	\$2.690	
65-69	\$2.262	\$1.711	

To calculate your premium:

<ol> <li>Amount Elected: Write this amount on a Additional Life with AD&amp;D requested ar line on your Enrollment and Change For</li> </ol>	mount	
2. Line 1 divided by \$1,000 = Line 2.	Line 2:	
3. Select your rate from the rate table and enter on Line 3.	Line 3:	

4. Line 2 multiplied by Line 3 = Your monthly cost. Line 4:

\* Monthly AD&D rate of \$0.020 per \$1,000 of AD&D benefit has been included in each of the above rates.

# **Spouse Rates**

If you elect Dependents Life with AD&D insurance for your spouse, your monthly rate for this coverage is indicated in the table below. Premiums for this coverage will be deducted directly from your paycheck.

Employee's	Ra	ate*	
Age	(Per \$1000		
(as of last	of Total Coverage)		
January 1)	Tobacco	Non-Tobacco	To
<24 25-29 30-34 35-39 40-44 45-49 50-54 55-59	\$0.096 \$0.068 \$0.087 \$0.106 \$0.144 \$0.182 \$0.305 \$0.609	\$0.087 \$0.068 \$0.077 \$0.096 \$0.134 \$0.153 \$0.258 \$0.505	1. 2. 3.
60-64 65-69 70+	\$1.322 \$2.262 \$3.526	\$1.046 \$1.711 \$2.690	4.

o calculate your premium:

	<24 25-29 30-34	\$0.096 \$0.068 \$0.087	\$0.087 \$0.068 \$0.077	<ol> <li>Amount Elected: Write this amount on the Spouse Life with AD&amp;D requested amount line on your Enrollment and Change Form. Line 1:</li> </ol>	
	35-39 40-44 45-49	\$0.106 \$0.144 \$0.182	\$0.096 \$0.134 \$0.153	2. Line 1 divided by \$1,000 = Line 2. Line 2:	
	50-54 55-59 60-64	\$0.305 \$0.609 \$1.322	\$0.258 \$0.505 \$1.046	3. Select your rate from the rate table and enter on Line 3. Line 3:	
	65-69 70+	\$2.262 \$3.526	\$1.711 \$2.690	4. Line 2 multiplied by Line 3 = Your monthly cost. Line 4:	
*	Monthly AD&D r	ate of \$0.020 per	\$1,000 of AD&D b	 penefit has been included in each of the above rates.	

#### **Child Rates**

If you elect Dependents Life insurance for your eligible child(ren), your monthly rate for this coverage is \$0.070 per \$1,000 regardless of the number of eligible children covered. Premiums for this coverage will be deducted directly from your paycheck.



# Explore the world with confidence.

Rely on Travel Assistance when you're away from home.

**Standard Insurance Company** 

Things can happen on the road. Passports get stolen or lost. Unforeseen events or circumstances derail travel plans. Medical problems surface at the most inconvenient times. Travel Assistance can help you navigate these issues and more at any time of the day or night.<sup>1</sup>

You and your spouse are covered with Travel Assistance — and so are kids through age 25 — with your group insurance from Standard Insurance Company (The Standard).<sup>2</sup>

# Security That Travels with You

Travel Assistance is available when you travel more than 100 miles from home or internationally for up to 180 days for business or pleasure. It offers aid before and during your trip, including:



Visa, weather and currency exchange information, health inoculation recommendations, country-specific details and security and travel advisories



Credit card and passport replacement and missing baggage and emergency cash coordination



Help replacing prescription medication or lost corrective lenses and advancing funds for hospital admission



Emergency evacuation to the nearest adequate medical facility and medically necessary repatriation to the employee's home, including repatriation of remains<sup>3</sup>



Connection to medical care providers, interpreter services, local attorneys and assistance in coordinating a bail bond



Return travel companion if travel is disrupted due to emergency transportation services or care of minor children if left unattended due to prolonged hospitalization



Assistance with the return of your personal vehicle if your emergency transportation services leave it stranded



Evacuation arrangements in the event of a natural disaster, political unrest and social instability

# Contact Travel Assistance

# 800.872.1414

United States, Canada, Puerto Rico, U.S. Virgin Islands and Bermuda

Everywhere else +1.609.986.1234

Text: +1.609.334.0807

Email: medservices@assistamerica.com

# Get the App

# Get the most out of Travel Assistance with the Assist America Mobile App.

Click one of the links below or scan the QR code to download the app. Enter your reference number and name to set up your account. From there, you can use valuable travel resources including:

App Store

- One-touch access to Assist America's Emergency Operations Center
- Worldwide travel
   alerts
- Mobile ID card
- Embassy locator

#### Reference Number: 01-AA-STD-5201



Google Play

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1 Travel Assistance is provided through an arrangement with Assist America, Inc. and is not affiliated with The Standard. Travel Assistance is subject to the terms and conditions, including exclusions and limitations of the Travel Assistance Program Description. Assist America, Inc. is solely responsible for providing and administering the included service. Travel Assistance is not an insurance product. This service is only available while insured under The Standard's group policy.

2 Spouses and children traveling on business for their employers are not eligible to access these services during those trips.

3 Must be arranged by Assist America, Inc.

The Standard is a marketing name for StanCorp Financial Group, Inc. and subsidiaries. Insurance products are offered by Standard Insurance Company of Portland, Oregon in all states except New York. Product features and availability vary by state and are solely the responsibility of Standard Insurance Company.

# The Life Services Toolkit

Resources and Tools to Support You and Your Beneficiary

Group Life insurance through your employer gives you assurance that your family will receive some financial assistance in the event of a death. But coverage under a group Life policy from Standard Insurance Company (The Standard) does more than help protect your family from financial hardship after a loss. We have partnered with Health Advocate<sup>SM</sup> to offer a lineup of additional services that can make a difference now and in the future.

Online tools and services can help you create a will, make advance funeral plans and put your finances in order. After a loss, your beneficiary can consult experts by phone or in person, and obtain other helpful information online.

The Life Services Toolkit is automatically available to those insured under a group Life insurance policy from The Standard.

# Services to Help You Now

Visit the Life Services Toolkit website at **standard.com/mytoolkit** and enter user name "assurance" for information and tools to help you make important life decisions.

- Estate Planning Assistance: Online tools walk you through the steps to prepare a will and create other documents, such as living wills, powers of attorney and advance directives.
- **Financial Planning:** Consult online services to help you manage debt, calculate mortgage and loan payments, and take care of other financial matters with confidence.
- Health and Wellness: Timely articles about nutrition, stress management and wellness help employees and their families lead healthy lives.
- **Identity Theft Prevention:** Check the website for ways to thwart identity thieves and resolve issues if identity theft occurs.
- **Funeral Arrangements:** Use the website for guidance on how to begin, to educate yourself on funeral costs, find funeral-related services and make decisions about funeral arrangements in advance.

If you are a recipient of an Accelerated Death Benefit,<sup>1</sup> you may access the services for beneficiaries outlined on the next page.

# continued on reverse





The Life Services Toolkit is provided through an arrangement with Health Advocate<sup>SM</sup> and is not affiliated with The Standard. Health Advocate is solely responsible for providing and administering the included service. This service is not an insurance product.

1 An Accelerated Death Benefit or Accelerated Benefit allows a covered individual who becomes terminally ill to receive a portion of the Life insurance proceeds while living, if all other eligibility requirements are met.

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The Standard is a marketing name for StanCorp Financial Group, Inc. and subsidiaries. Insurance products are offered by Standard Insurance Company of 1100 SW Sixth Avenue, Portland, Oregon in all states except New York. Product features and availability vary by state and are solely the responsibility of Standard Insurance Company.

# Services for Your Beneficiary

Life insurance beneficiaries<sup>2</sup> can access services for 12 months after the beneficiary receives the Life claim letter from The Standard. Recipients of an Accelerated Death Benefit can access services for 12 months after the date of payment.

These supportive services can help your beneficiary cope after a loss:

• **Grief Support:** Care Managers with advanced training are on call to provide confidential grief sessions by phone or in person. Your beneficiaries are eligible for up to six face-to-face sessions.

Our Care Managers may offer your beneficiaries additional grief support through support kits sent to their home, based on each individual's needs. As part of this program, age-appropriate books can be sent for children and teens.

- Legal Services: In addition to online estate planning tools, your beneficiaries can obtain legal assistance from experienced attorneys. They can schedule an initial office visit or a telephone consultation for up to 30 minutes with a network attorney. Beneficiaries who wish to retain a participating attorney after the initial consultation receive a 25% rate reduction from the attorney's normal hourly or fixed-fee rates.
- **Financial Assistance:** Your beneficiaries can schedule up to 30-minute telephone sessions with financial counselors who can help with issues such as budgeting strategies, and credit and debt management.
- **Support Services:** During an emotional time, your beneficiaries can receive help planning a funeral or memorial service. WorkLife advisors can guide them to resources to help manage household repairs and chores, find child care and elder care providers or organize a move or relocation.
- **Online Resources:** Your beneficiaries can easily access additional services and features on the Life Services Toolkit website for beneficiaries, including online resources about funeral costs, find funeral-related services and make decisions about funeral arrangements.



Beneficiaries can participate in phone consultations or in-person meetings with trained grief counselors.

For beneficiary services, visit standard.com/mytoolkit (user name: support) or call the assistance line at 800.378.5742

<sup>2</sup> The Life Services Toolkit is not available to Life insurance beneficiaries who are minors or to non-individual entities such as trusts, estates, charities.



# Standard Insurance Company Voluntary Short Term Disability Coverage Highlights Brevard County Board of County Commissioners

# Voluntary Short Term Disability (STD) Insurance

Short Term Disability insurance pays a weekly benefit in the event you cannot work because of a covered illness or injury. An STD benefit replaces a portion of your weekly income, providing funds directly to you to help pay your bills and living expenses. Standard Insurance Company (The Standard) has developed this document to provide you with information about the optional coverage you may select through Brevard County Board of County Commissioners.

Eligibility Requiremen	its	
Policy	• The effective date is January 1, 201	0
Employee	<ul> <li>An active permanent full-time emplo Commissioners</li> </ul>	eyee of Brevard County Board of County
	Actively working at least 30 hours each of the second	ach week
	A citizen or resident of the United St	tates or Canada
	Temporary and seasonal employees employees and independent contract	s, full-time members of the armed forces, leased ctors are not eligible
Premium	• You pay 100 percent of the premiun	n for this coverage through easy payroll deduction
Benefit Amount and D	uration	
Benefit Percentage	earnings reduced by deductible income accrued sick leave pay or other salary up to 80% of the first \$2,500 of your ins with the STD benefit. If you elect to rec insured predisability earnings in sick leave benefit will be reduced so that the come first \$2,500 of your insured predisability	of the first \$2,500 of your insured predisability e. Under the STD plan, you may also utilize your continuation to receive a total weekly income of sured predisability earnings, when combined eive more than 20% of the first \$2,500 of your ave pay or other salary continuation, your STD bination of the two does not exceed 80% of the y earnings. Please contact your human n regarding what is included in predisability
Plan Maximum Weekly Benefit	\$1,500	
Plan Minimum Weekly Benefit	\$15	
Maximum Benefit	<u>Plan 1</u>	<u>Plan 2</u>
Period	24 weeks*	13 weeks*
		e date Long Term Disability benefits become vided by your employer, even if that occurs

Note:

 All late applications (applying 31 days after becoming eligible), requests for an elective change from coverage under Plan 2 to coverage under Plan 1, and reinstatements are subject to medical underwriting approval. Employees eligible but not insured under the prior STD insurance plan are also subject to medical underwriting approval. To submit a medical history statement online, visit: <u>www.standard.com/mhs</u>. 

# **Employee Coverage Effective Date**

To become insured, you must satisfy the eligibility requirements listed above, serve an eligibility waiting period, receive medical underwriting approval (if applicable), and be actively at work (able to perform all normal duties of your job) on the day before the scheduled effective date of insurance. If you are not actively at work on the day before the scheduled effective date of insurance will not become effective until the day after you complete one full day of active work as an eligible employee.

Please contact your human resources representative for more information regarding the requirements that must be satisfied for your insurance to become effective.

Understanding Your	Plan Design				
Benefit Waiting Period	If your claim for STD Benefits is approved by The Standard, benefits become payable after you have served continuously the applicable days noted below for your disability and you remain disabled. Benefits are not payable during the benefit waiting period.				
	Pla	n 1	Pla	n 2	
	Accidental Injury:	After 14 days	Accidental Injury:	After 90 days	
	Physical disease, pregnancy or mental disorder:	After 14 days	Physical disease, pregnancy or mental disorder:	After 90 days	
Definition of Disability	<ul> <li>You will be considered disabled if, as a result of physical disease, injury, pregnamental disorder:</li> <li>You are unable to perform with reasonable continuity the material duties of yown occupation, or</li> </ul>				
	<ul> <li>You suffer a loss of in your own occupa</li> </ul>		n your predisability ear	nings when working	
	You are not disabled r restricted, including a		right to perform your ov icense.	wn occupation is	
Deductible Income	Deductible income is income you receive or are eligible to receive while STD benefits are payable. Deductible income includes, but is not limited to:				
	<ul> <li>Sick pay, severanc</li> </ul>	e pay or other forms	of salary continuation (	but not vacation)	
	Amounts under an	unemployment comp	ensation law		
	Amounts because	of your disability und	er any other group insu	irance	
	•		our employer's retireme	•	
	-	-	me benefit law or simila		
		c activity while you ar ed as much as your c	e disabled, plus the ea disability allows	rnings you could	
		nsation included in ye ceive while STD bene	our predisability earning efits are payable	gs which you receive	
		or on behalf of a third ment or other method	d party because of your d	r disability, whether	
	<ul> <li>Any amount you re a claim for any of the</li> </ul>		e, settlement or other m	nethod as a result of	

### Additional Features

Please see your human resources representative for additional information about the features and benefits below.

Rehabilitation Plan	If you are participating in an approved Rehabilitation Plan, The Standard may include payment of some of the expenses you incur in connection with the plan including but not limited to; training and education expenses, family (child and elder) care expenses, job related expenses and job search expenses.
Reasonable	If your employer makes an approved work-site modification that enables you to return
Accommodation	to work while disabled, The Standard will reimburse your employer up to a pre-
Expense Benefit	approved amount for some or all of the cost of the modification.

# Exclusions

You are not covered for a disability caused or contributed to by any of the following:

- Your committing or attempting to commit an assault or felony, or your active participation in a violent disorder or riot
- An intentionally self-inflicted injury
- War or any act of war (declared or undeclared, and any substantial armed conflict between organized forces of a military nature)
- The loss of your professional or occupational license or certification

# Limitations

STD benefits are not payable for any period when you are:

- Not under the ongoing care of a physician in the appropriate specialty as determined by The Standard
- Not participating in good faith in a plan, program or course of medical treatment or vocational training or education approved by The Standard, unless your disability prevents you from participating
- Confined for any reason in a penal or correctional institution
- Able to work and earn at least 20 percent of your predisability earnings in your own occupation, but you elect not to work
- · Eligible to receive benefits for your disability under a workers' compensation law or similar law

# When Benefits End

STD benefits end automatically on the earliest of:

- The date you are no longer disabled
- The date your maximum benefit period ends
- The date you die
- The date benefits become payable under any other disability insurance plan under which you become insured through employment during a period of temporary recovery
- · The date you fail to provide proof of continued disability and entitlement to benefits
- If applicable, the date long term disability benefits become payable to you under a long term disability plan

#### When Insurance Ends

Insurance ends automatically on the earliest of the following:

- · The date the last period ends for which a premium was paid
- The date your employment terminates
- The date the group policy terminates
- The date you cease to meet the eligibility requirements (insurance may continue for limited periods under certain circumstances)
- If applicable, the date your employer ceases to participate under the group policy

# **Group Insurance Certificate**

If coverage becomes effective, and you become insured, you will receive a group insurance certificate containing a detailed description of the insurance coverage including the definitions, exclusions, limitations, reductions and terminating events. The controlling provisions will be in the group policy. Neither the information presented in this summary nor the certificate modifies the group policy or the insurance coverage in any way.

# **Rates**

If you have questions regarding how to determine your earnings, please contact your human resources representative. Premiums for this coverage will be deducted directly from your paycheck.

# PLAN 1 – 14 Day BWP / 24 Week Maximum

٨٣٥	Dete
Age	Rate
(as of	per \$10 of
January 1)	STD benefit
<30	\$0.418
30-34	\$0.418
35-39	\$0.380
40-44	\$0.323
45-49	\$0.380
50-54	\$0.428
55-59	\$0.580
60>	\$0.713

To calculate your monthly payroll deduction, use the formula indicated below:

1.	Enter your average weekly income, not to exceed \$2,500, on Line 1.	Line 1:	
2.	Multiply your weekly earnings (Line 1) by 0.60 and enter on Line 2.	Line 2:	
3.	Select your rate from the rate table and enter on Line 3.	Line 3:	
4.	Multiply Line 2 by the amount entered on Line 3.	Line 4:	
5.	Divide the amount entered on Line 4 by 10 and enter on Line 5.	Line 5:	
The amount shown on Line 5 is your estimated monthly payroll deduction.			

# PLAN 2 – 90 Day BWP / 13 Week Maximum

Age (as of Last January 1)	Rate per \$10 of <i>STD benefit</i>
<30	\$0.105
30-34	\$0.114
35-39	\$0.114
40-44	\$0.114
45-49	\$0.133
50-54	\$0.133
55-59 60>	\$0.181 \$0.219

To calculate your monthly payroll deduction, use the formula indicated below:

<ol> <li>Enter your average weekly income, not to exceed \$2,500, on Line 1.</li> </ol>	Line 1:		
<ol> <li>Multiply your weekly earnings (Line 1) by 0.60 and enter on Line 2.</li> </ol>	Line 2:		
3. Select your rate from the rate table and enter on Line 3.	Line 3:		
<ol> <li>Multiply Line 2 by the amount entered on Line 3.</li> </ol>	Line 4:		
5. Divide the amount entered on Line 4 by 10 and enter on Line 5.	Line 5:		
The amount shown on Line 5 is your estimated monthly			

payroll deduction.



## Standard Insurance Company Voluntary Long Term Disability Coverage Highlights Brevard County Board of County Commissioners

# Voluntary Long Term Disability (LTD) Insurance

Long Term Disability insurance is designed to pay a monthly benefit to you in the event you cannot work because of a covered illness or injury. This benefit replaces a portion of your income, thus helping you to meet your financial commitments in a time of need. Standard Insurance Company (The Standard) has developed this document to provide you with information about the optional coverage you may select through Brevard County Board of County Commissioners.

Eligibility Requirements			
Policy	• The effective date is January 1, 2002		
Employee	A permanent, full-time employee of Brevard County Board of County Commissioners		
	Actively working at least 30 hours each week		
<ul> <li>A citizen or resident of the United States or Canada</li> </ul>			
	<ul> <li>Temporary and seasonal employees, full-time members of the armed forces, leased employees and independent contractors are not eligible</li> </ul>		
• You pay 100 percent of the premium for this coverage through easy p			
Benefit Amount			
Benefit Percentage	Your monthly benefit is 60 percent of the first \$8,333 of your insured predisability earnings reduced by deductible income		
Plan Maximum Monthly Benefit	\$5,000		
Plan Minimum Monthly Benefit	\$100		

Note:

• All late applications (applying 31 days after becoming eligible), requests for coverage increases and reinstatements are subject to medical underwriting approval. Employees eligible but not insured under the prior LTD insurance plan are also subject to medical underwriting approval.

## **Disability Needs Calculator**

Your family has a unique set of circumstances and financial demands. To help you figure out the amount of Disability insurance you may need if you become unable to work, The Standard has created a Disability Needs Calculator found at: <u>http://www.standard.com/calculators/dineeds.html</u>

#### **Employee Coverage Effective Date**

To become insured, you must satisfy the eligibility requirements listed above, serve an eligibility waiting period, receive medical underwriting approval (if applicable), and be actively at work (able to perform all normal duties of your job) on the day before the scheduled effective date of insurance. If you are not actively at work on the day before the scheduled effective date of insurance will not become effective until the day after you complete one full day of active work as an eligible employee.

Please contact your human resources representative for more information regarding the requirements that must be satisfied for your insurance to become effective.

Understanding Your Plan Design				
Benefit Waiting Period	If your claim for LTD benefits is approved by The Standard, benefits become payable after the benefit waiting period. This is a specified number of days during which you must remain continuously disabled. Benefits are not payable during the benefit waiting period. The benefit waiting period for each plan is indicated below.			
	Benefit Waiting Period	<u>Plan 1</u> 90 days*	<u>Plan 2</u> 180 days*	
		*However, you will be credited for time served under the prior plan's benefit waiting period when your disability is a recurrent disability under the prior plan's recurrent disability provisions.		
Own Occupation Definition of Disability	you are considered disabled wh injury, pregnancy or mental disa duties of your own occupation indexed predisability earnings w disabled merely because your r	the benefit waiting period and the first 24 months for which LTD benefits are paid, are considered disabled when you are unable as a result of physical disease, y, pregnancy or mental disorder to perform with reasonable continuity the materia es of your own occupation <b>AND</b> are suffering a loss of at least 20 percent of your xed predisability earnings when working in your own occupation. You are not bled merely because your right to perform your own occupation is restricted, iding a restriction or loss of license.		
Any Occupation Definition of Disability	After the own occupation period of disability, you will be considered disabled if you a unable as a result of physical disease, injury, pregnancy or mental disorder to perforwith reasonable continuity the material duties of any occupation.		or mental disorder to perform	
Period until age 65 or to the Social Se		e age 62, LTD benefits may continue during disability ecurity Normal Retirement Age (SSNRA) or 3 years 6 If you become disabled at age 62 or older, the benefit age when disability begins:		
	63 To SSNRA, or 3 ye	<u>Period</u> ars 6 months, whichever is ars, whichever is longer ars 6 months, whichever is	-	
Deductible Income	<ul> <li>Deductible income is income yo are payable. Deductible income</li> <li>Sick pay, annual or persona contribution (including donat</li> <li>Benefits under any workers'</li> <li>Amounts under unemployme</li> </ul>	e includes, but is not limited l leave pay, severance pay ed amounts) paid compensation law or simil	d to: / or other forms of salary	
	<ul> <li>Social Security disability or r and children</li> <li>Disability benefits from any of</li> <li>Disability or retirement bene</li> <li>Benefits under any state disa</li> <li>Earnings from work activity or receive if you work as much</li> <li>Amounts due from or on beh by judgment, settlement or of</li> <li>Any amount you receive by a claim for any of the above</li> </ul>	etirement benefits, includir other group insurance fits under your employer's ability income benefit law of while you are disabled, plu as your disability allows half of a third party because other method	retirement plan or similar law s the earnings you could e of your disability, whether	

Benefit Calculation			
Example	The LTD benefit amount is determined by multiplying your insured predisability earnings by the specified benefit percentage. This amount is then reduced by deductible income. In the example below, the LTD benefit amount is 60 percent of insured predisability earnings. If your monthly earnings before becoming disabled were \$4,500, and you now receive a monthly Social Security disability benefit of \$1,200 and a monthly retirement benefit of \$900, your monthly LTD benefit would be calculated as follows:		
	Insured predisability earnings \$4,500 LTD benefit percentage <u>X 60%</u> \$2,700		
	Less Social Security disability benefit-\$1,200Less retirement benefit-\$900Amount of LTD benefit\$600		
Additional Features			
Please see your human	resources representative for additional information about the features and benefits below.		
24 Hour Coverage	24-hour LTD plans provide coverage for disabilities occurring on or off the job.		
Rehabilitation Plan	If you are participating in an approved Rehabilitation Plan, The Standard may include payment of some of the expenses you incur in connection with the plan including but not limited to; training and education expenses, family (child and elder) care expenses, job related expenses and job search expenses.		
Reasonable Accommodation Expense Benefit	If your employer makes an approved work-site modification that enables you to return to work while disabled, The Standard will reimburse your employer up to a pre- approved amount for some or all of the cost of the modification.		
Survivors Benefit	If you die while LTD benefits are payable, and on the date you die you have been continuously disabled for at least 180 days, a survivors benefit equal to three time your unreduced LTD benefit may be payable (any survivors benefit payable will first be applied to any overpayment of your claim due to The Standard).		
Assisted Living Benefit	Your benefit will be increased by 20 percent of your predisability earnings when you are unable to perform two or more Activities of Daily Living or suffering severe cognitive impairment. The maximum benefit amount cannot exceed \$5,000 in addition to the LTD benefit.		

# **Exclusions**

You are not covered for a disability caused or contributed to by any of the following:

- Your committing or attempting to commit an assault or felony, or your active participation in a violent disorder or riot
- An intentionally self-inflicted injury, while sane or insane
- War or any act of war (declared or undeclared, and any substantial armed conflict between organized forces of a military nature)
- The loss of your professional or occupational license or certification
- A preexisting condition or the medical or surgical treatment of a preexisting condition unless on the date you become disabled, you have been continuously insured under the group policy for a specified period of time, and you have been actively at work for at least one full day after the end of the exclusion period

# **Preexisting Condition Provision**

A preexisting condition is a mental or physical condition whether or not diagnosed or misdiagnosed:

- For which you or a reasonably prudent person would have consulted a physician or other licensed medical
  professional; received medical treatment, services or advice; undergone diagnostic procedures, including selfadministered procedures; or taken prescribed drugs or medications
- Which, as a result of any medical examination, including routine examination, was discovered or suspected

**Preexisting Condition** The 90-day period just before your insurance becomes effective **Period** 

Exclusion Period 12 months

#### Limitations

LTD benefits are not payable for any period when you are:

- Not under the ongoing care of a physician in the appropriate specialty as determined by The Standard
- Not participating in good faith in a plan, program or course of medical treatment or vocational training or education approved by The Standard, unless your disability prevents you from participating
- · Confined for any reason in a penal or correctional institution
- Able to work and earn at least 20 percent of your indexed predisability earnings, but you elect not to work during the first 24 months. After the end of the benefit waiting period the responsibility to work is limited to work in your own occupation; thereafter, the responsibility to work includes work in any occupation

In addition, payment of LTD benefits is limited in duration:

- If you reside outside the United States or Canada
- If your disability is caused or contributed to by mental disorders, substance abuse or the environment, chronic fatigue conditions, chronic pain conditions, carpal tunnel or repetitive motion syndrome or temporomandibular joint disorder or craniomandibular joint disorder

# When Benefits End

LTD benefits end automatically on the earliest of:

- The date you are no longer disabled
- The date your maximum benefit period ends
- The date you die
- The date benefits become payable under any other LTD disability insurance plan under which you become insured through employment during a period of temporary recovery
- The date you fail to provide proof of continued disability and entitlement to benefits

#### When Insurance Ends

Insurance ends automatically on the earliest of the following:

- The last day of the last period for which you make a premium contribution (except if premiums are waived while disabled)
- The date your employment terminates
- The date the group policy terminates
- The date you cease to be a member (insurance may continue for limited periods under certain circumstances)
- If applicable, the date your employer ceases to participate under the group policy

#### **Group Insurance Certificate**

If coverage becomes effective, and you become insured, you will receive a group insurance certificate containing a detailed description of the insurance coverage including the definitions, exclusions, limitations, reductions and terminating events. The controlling provisions will be in the group policy. Neither the information presented in this summary nor the certificate modifies the group policy or the insurance coverage in any way.

# Rates

If you have questions regarding how to determine your earnings, please contact your human resources representative. Premiums for this coverage will be deducted directly from your paycheck.

Your Age (as of January 1)	Rate for 180 Day Option	Rate for 90 Day Option	To calcula use the fo
<30	\$0.105	\$0.152	1. Enter
30-34	\$0.162	\$0.247	not to
35-39	\$0.238	\$0.342	
40-44	\$0.409	\$0.599	2. Select
45-49	\$0.637	\$0.941	and div
50-54	\$0.874	\$1.292	3. Multipl
55-59	\$1.017	\$1.520	shown
60-64	\$0.950	\$1.444	The amou
65+	\$0.580	\$0.884	estimated
	(as of January 1) <30 30-34 35-39 40-44 45-49 50-54 55-59 60-64	(as of January 1)         180 Day Option           <30	(as of January 1)         180 Day Option         90 Day Option           <30

To calculate your monthly payroll deduction, use the formula indicated below:

<ol> <li>Enter your average monthly earnings, not to exceed \$8,333, on Line 1.</li> </ol>	Line 1:	
<ol><li>Select your rate from the rate table and divide this by 100.</li></ol>	Line 2:	
3. Multiply Line 1 by the amount shown on Line 2.	Line 3:	
The amount shown on Line 3 is your		

estimated monthly payroll deduction.



# **Standard Insurance Company**

For more than 100 years we have been dedicated to our core purpose: to help people achieve financial wellbeing and peace of mind. We have earned a national reputation for quality products and superior service by always striving to do what is right for our customers.

Headquartered in Portland, Oregon, The Standard is a nationally recognized provider of group Disability, Life, Dental and Vision insurance and Individual Disability insurance. We provide insurance to more than 24,800 groups, covering over 8 million employees nationwide.\* Our first group policy, written in 1951 and still in force today, stands as a testament to our commitment to building long-term relationships.

To learn more about products from The Standard, contact your human resources department or visit us at **www.standard.com**.

\* As of June 30, 2013, based on internal data developed by Standard Insurance Company.

Enrollment Booklet 641728 (9/22)