



The Standard®
Positively different.



Group Life and Accidental Death & Dismemberment (AD&D) Insurance, and Dependents Life Insurance

STATE OF ARIZONA

Answers to your questions about coverage from Standard Insurance Company



About This Booklet

This booklet is designed to answer some common questions about the group Life and Accidental Death and Dismemberment (AD&D) insurance and Dependents Life and Accidental Death and Dismemberment (AD&D) insurance coverage being offered by the State of Arizona to eligible employees and elected officials.

It is not intended to provide a detailed description of the coverage. If you become insured, you may access a group insurance certificate containing a detailed description of the insurance coverage including the definitions, exclusions, limitations, reductions and terminating events at www.standard.com/mybenefits/arizona. The controlling provisions will be in the *group policy* issued by Standard Insurance Company. Neither the certificate nor the information presented in this booklet modifies the *group policy* or the insurance coverage in any way. If you have additional questions, please contact your Benefit Liaison or visit www.standard.com/mybenefits/arizona or call **866.440.4846**.

Please note that defined terms and provisions from the *group policy* are italicized in this booklet.



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Life and AD&D Insurance for you and your Dependents

The time you spend with your family is priceless, and you wouldn't trade those special moments together for anything in the world. But what would happen if you suddenly died? Would your family have the funds to pay bills, your home mortgage, burial and funeral expenses? Would they be able to live on one income and maintain their current lifestyle? What about medical expenses associated with a terminal illness? Would your family be financially prepared? By offering group Life and AD&D and Dependents Life and AD&D insurance from Standard Insurance Company, the State of Arizona offers you an excellent opportunity to help protect your loved ones.

The advantages to you and your family include:

- **Choice.** You decide how much coverage you need from the range of amounts available.
- **Flexibility.** If your needs change, you may request to change the amount of coverage.
- **Convenience.** With premiums for *contributory* coverages deducted directly from your paycheck, you don't have to worry about mailing monthly payments.
- **Peace of Mind.** You can take comfort and satisfaction in knowing that you have done something positive for your family's future.

Commonly Asked Questions

The following information provides details to give you a better understanding of group Life and AD&D and Dependents Life and AD&D insurance available from The Standard. Written in non-technical language, this is not intended as a complete description of the coverage.

Am I eligible for this coverage?

To be a *member* and eligible for coverage, you must be an active employee or elected official of the State of Arizona who is regularly working at least 20 hours each week, or a former elected official of the State of Arizona with at least 5 years of credited service.

A *member* does not include:

- a full-time member of the armed forces of any country
- an employee in a temporary or emergency position
- a clerical pool employee
- a patient or inmate employed in a state institution
- a non-state employee officer or enlisted personnel of the National Guard of Arizona
- an employee in a position established for rehabilitation purposes
- an employee of any state college or university who: a) works fewer than 20 hours each week; b) is engaged for fewer than six months; or c) for whom contributions are not made to a state retirement. This disqualification does not apply to a non-immigrant alien employee, an employee participating in a medical residency training program, or a Cooperative Extension Employee federal employee.

For your *spouse/domestic partner* or *dependent* to be eligible for coverage, they must not be full-time members of the armed forces of any country.

Spouse means a person to whom you are legally married or your *domestic partner*. *Domestic partner* means an individual with whom you have completed an affidavit of declaration of domestic partnership, submitted that affidavit to your *employer*, and filed that affidavit for public record if required by law. *Spouse* does not include a person who is a full-time member of the armed forces of any country or a person from whom you are divorced or from whom you have terminated a *domestic partner* relationship.

Who qualifies as an eligible Dependent?

Dependents Life and AD&D insurance is available to your *spouse/domestic partner* and unmarried children under age 19, or under age 25 if attending an accredited educational institution on a full-time basis. Disabled children may be covered longer. *Child* includes the natural or adopted child of you or your *spouse/domestic partner*; the stepchild or foster child of you or your *spouse/domestic partner*, if living in your home; a *child* placed in your home pending adoption; and a *child* placed in your home by court order.

You may also insure an unmarried *child* aged 19 through 24 who is not a registered student in full-time attendance at an accredited educational institution, who resides in Arizona, who was insured under the Employer's group health insurance plan at any time during the year the *child* was 18, and who is the natural child, adopted child, stepchild or foster child of you or your *spouse/domestic partner* or a *child* for whom you became a legal guardian when the *child* was younger than age 19.

You must be insured in the Basic Life insurance program to be eligible for Dependents Life and AD&D insurance.

What amount of Basic Life and AD&D coverage does the State of Arizona provide to me?

Active Employees and Current Elected Officials

If you are an active benefits-eligible employee or elected official who regularly works at least 20 hours each week, the State provides \$15,000 Basic Life and AD&D insurance at no cost to you.

Former Elected Officials

If you are a former elected official with at least five years of credited service, you may elect Basic Life and AD&D insurance. You must apply for the coverage and agree to pay premiums (Premiums are *contributory*). The Basic plan insures you for your choice of \$5,000, \$10,000, \$12,000, or \$15,000 of Basic Life insurance and a matching amount of AD&D insurance.

When does my insurance go into effect?

The effective date of your coverage depends on when you become an eligible *member* and when you apply. Also, you must meet the *active work* requirement before your insurance becomes effective.

Basic Life and AD&D Coverage

Noncontributory Basic Life and AD&D coverages become effective on the date you become eligible. *Contributory* Basic Life and AD&D coverages become effective on the pay period start date next following agency receipt of completed forms or successful Y.E.S. use.

Additional Life and AD&D, and Dependents Life and AD&D

If you apply within 30 days after you become eligible, your Additional Life and AD&D or Dependents Life and AD&D coverages become effective on the pay period start date next following agency receipt of completed forms or successful Y.E.S. use.

If you apply within 31 days of a *change in family status*, the maximum amount of Life insurance you may apply for is \$20,000. Your *contributory* Life insurance of \$20,000 or less becomes effective on:

1. The date of the *change in family status* for changes resulting from births, adoptions and placements for adoption; or
2. The later of (a) the date of the *change in family status*, or (b) the pay period start date next following agency receipt of completed forms for any other *change in family status*.

In every case, you must meet the *active work* requirement before your insurance becomes effective.

What is the active work requirement?

Active work means performing the material duties of your own occupation at your *employer's* usual place of business. You must be capable of *active work* on the day before the scheduled effective date of your insurance or your insurance will not become effective as scheduled.

If you are not *actively at work* on the day before the scheduled effective date of insurance (including Dependents Life insurance), your insurance will not become effective until the day after you complete one full day of *active work* as an eligible *member*.

How much Additional Life coverage do I need?

Each family has its unique set of circumstances, combined with needs that may arise with the unexpected loss of life. Use the worksheet below to calculate the amount of Life insurance coverage you may need. The total is the amount of the combined Additional and Dependents Life insurance you might consider applying for to meet your obligations. You may also access a needs calculator at www.standard.com/mybenefits/arizona.

Additional Life Insurance Worksheet		
Immediate Needs	You	Your Spouse/Domestic Partner
Medical and hospital expenses	\$ _____	\$ _____
Funeral/Burial expenses	_____	_____
Loans/Debts requiring payment upon death	_____	_____
Taxes:		
Federal and state income taxes	_____	_____
Property taxes	_____	_____
Federal and state estate taxes	_____	_____
Long-Term Needs		
Mortgage	\$ _____	\$ _____
Debts (credit cards, car and student loans, etc.)	_____	_____
Educational/Vocational fund	_____	_____
Childcare expenses	_____	_____
Emergency fund for unforeseen expenses	_____	_____
Income Replacement		
<i>Consider the income needed to support your family and the number of years that they may need that support.</i>	\$ _____	\$ _____
Total Income Needs		
<i>Add together all of the above.</i>	\$ _____	\$ _____
Available Resources		
Existing life insurance coverage	\$ _____	\$ _____
Other assets such as 401(k), stocks, bonds, etc.	_____	_____
Total Available Resources		
<i>Add together all of your available resources.</i>	\$ _____	\$ _____
Total Additional Life Insurance Needed		
<i>Subtract the amount of your total available resources from your total income needs.</i>	\$ _____	\$ _____

How much Additional Life and AD&D coverage may I get for myself?

You may elect Additional Life coverage in any multiple of \$5,000, up to the lesser of (a) 3 times your annual earnings; or (b) \$300,000. The amount of your Additional AD&D equals the amount of your Additional Life insurance.

How much will the Additional Life and AD&D coverage cost?

The monthly premium rates for group Additional Life and AD&D coverage are shown in the table below.

Your age:	Monthly cost per \$5,000 of Additional Life and AD&D Insurance
Under 30	\$0.50
30 through 34	\$0.60
35 through 39	\$0.70
40 through 44	\$1.20
45 through 49	\$1.60
50 through 54	\$2.60
55 through 59	\$3.70
60 through 64	\$6.70
65 through 69	\$6.70
70 or over	\$10.60

To calculate the monthly payroll deduction for your Additional Life and AD&D coverage, use the rates above and the formula below. You may also access a premium calculator at www.standard.com/mybenefits/arizona.

1. Enter on Line 1 the amount of Additional Life and AD&D coverage electedLine 1: \$ _____

÷ 5,000
2. Divide the amount on Line 1 by 5,000 and enter on Line 2Line 2: _____
3. Find the rate for your age in the rate table and enter on Line 3.....Line 3: \$ _____
4. Multiply Line 2 by the amount on Line 3 and enter on Line 4Line 4: \$ _____

The amount shown on Line 4 is your estimated monthly payroll deduction. Premiums for Additional Life and AD&D coverage will be deducted directly from your paycheck.

How much coverage may I get coverage for my spouse/domestic partner and children and how much will it cost?

You may elect one of the following Dependents Life insurance options for your eligible *spouse/domestic partner* and children. The monthly premium rates for Dependent Life and AD&D coverage depends on the option you elect. The premium rates are shown below:

		Cost
Option A	<i>Spouse/domestic partner:</i> \$2,000 <i>Child:</i> \$2,000	\$0.94 monthly per <i>member</i> , regardless of the number of Dependents covered
Option B	<i>Spouse/domestic partner:</i> \$4,000 <i>Child:</i> \$4,000	\$1.88 monthly per <i>member</i> , regardless of the number of Dependents covered
Option C	<i>Spouse/domestic partner:</i> \$6,000 <i>Child:</i> \$6,000	\$2.82 monthly per <i>member</i> , regardless of the number of Dependents covered
Option D	<i>Spouse/domestic partner:</i> \$12,000 <i>Child:</i> \$12,000	\$5.64 monthly per <i>member</i> , regardless of the number of Dependents covered
Option E	<i>Spouse/domestic partner:</i> \$15,000 <i>Child:</i> \$15,000	\$7.05 monthly per <i>member</i> , regardless of the number of Dependents covered

If you elect Dependents Life insurance, your Dependents AD&D insurance amount will equal your elected Dependents Life insurance amount.

Premiums for any Dependents coverage will be deducted directly from your paycheck.

Is Accidental Death and Dismemberment (AD&D) insurance included?

This plan also includes AD&D insurance for you and your Dependents from The Standard. With Life and AD&D insurance, you or your *beneficiaries* may be eligible to receive an additional benefit amount in the event of death or dismemberment as a result of an accident.

The amount of the *AD&D Insurance Benefit* for *loss of life* is equal to the benefit payable for Basic Life insurance, and, if applicable, your Additional Life insurance, on the date of the accident. The amount of the Dependents *AD&D Insurance Benefit* for *loss of life* is equal to the benefit payable for Dependents Life insurance on the date of the accident. The amount of the *AD&D Insurance Benefit* for other covered losses is a percentage of the benefit payable for Basic Life insurance, and, if applicable, your Additional Life insurance, or Dependents Life insurance, on the date of the accident, as shown on the next page.

Type of Loss	Percentage Payable
One hand or one foot (even if the severed part is surgically reattached)	50%
Sight in one eye	50%
Audible speech	50%
Hearing in both ears	50%
Two or more of the <i>losses</i> listed above	100%
Thumb and index finger on the same hand ^{*1}	25%
Life if the insured employee disappears and the disappearance is caused solely and directly by an accident that could have reasonably resulted in death ^{**2}	100%
Life by accidental exposure to adverse weather conditions	100%
<i>Quadriplegia</i>	100%
<i>Hemiplegia</i>	50%
<i>Paraplegia</i>	50%

Note: No more than 100% of the amount of the *AD&D Insurance Benefit* will be paid for all *losses* resulting from one accident.

The *loss* must occur due to an accident and independently of all other causes, within 365 days after the accident. *Loss of life* must be evidenced by a certified copy of the death certificate. All other *losses* must be certified by a *physician* in the appropriate specialty as determined by The Standard.

Are there other benefits with AD&D coverage from The Standard?

AD&D coverage from The Standard includes the following when an *AD&D Insurance Benefit* is payable:

- **Seat Belt Benefit.** The *Seat Belt Benefit* provision provides an additional benefit in the event you die as a result of an *automobile* accident for which an AD&D benefit for *loss of life* is payable and you were properly wearing and using a *seat belt system*.
- **Air Bag Benefit.** The *Air Bag Benefit* provides an additional benefit in the event you die as a result of an *automobile* accident for which a *Seat Belt Benefit* is payable, and the *automobile* is equipped with an *air bag system* that deployed (as evidenced by a police accident report), and you were seated in the driver’s or passenger’s seat intended to be protected by the *air bag system*.
- **Family Benefits Package.** The Family Benefits Package includes the *Child Care Benefit*, *Higher Education Benefit* and *Career Adjustment Benefit*. It provides your eligible family members with additional financial help for childcare, college or career training.
- **Coma.** The *coma* benefit provides a monthly benefit in the event you become comatose for at least 30 consecutive days as a result of a covered accident. The *coma* must occur within 31 days from the date of the accident. The amount payable for *loss of life* will be reduced by any amount paid for *coma*.
- **Common Disaster Benefit.** The *Common Disaster Benefit* is paid to your surviving children if you and your *spouse/domestic partner* both die as a result of the same accident for which *AD&D insurance benefits* are payable for *loss of your lives*. The *Common Disaster Benefit* will be paid in place of any other AD&D benefits payable under the *group policy* for the same accident.

1 This benefit is not payable if an *AD&D Insurance Benefit* is payable for the loss of the entire hand.

2 The disappearance must occur independently of all other causes and continue for a period of 365 days after the date of the accident despite reasonable search efforts.

- **Line of Duty Benefit.** The *Line of Duty Benefit* provision provides an additional benefit for public safety officers who suffer death or dismemberment in an accident while acting in the line of duty.
- **Occupational Assault.** The Occupational Assault provision provides an additional benefit if you suffer death or dismemberment as a result of an act of workplace physical violence that is punishable by law.
- **Public Transportation.** The *Public Transportation* provision provides an additional benefit in the event of death as a result of an accident that occurs while you are riding as a fare-paying passenger on *public transportation*.

Will I have to provide information regarding my medical history?

Evidence of insurability is not required for coverage.

How are benefits paid?

Our goal is to make a determination on Life insurance claims within six business days of receipt in our home office and, when appropriate, make a payment within one business day of our approval. Depending upon the approved claim amount, The Standard may either issue a check to your designated *beneficiary* as a lump-sum payment or deposit the funds into a Standard Secure Access account.

With Standard Secure Access — a convenient, no fee, interest-bearing draft account — each *beneficiary* receives a personalized checkbook and has complete control of the account. Beneficiaries can write checks as needed or for the full amount. This arrangement allows beneficiaries to earn competitive interest rates on their benefits while they take the necessary time to consider financial decisions and evaluate their choices.

What happens if I become totally disabled and can't work?

The Standard may continue your Basic and Additional Life insurance and any Dependents Life insurance without payment of premium if you are insured under the *group policy* and:

- Are under age 65
- Become *totally disabled* or receive an *Accelerated Benefit*
- Complete the *waiting period* (The *waiting period* begins on the date you become *totally disabled* and ends 180 days later, or when benefits become payable under a group long term disability policy issued by The Standard, whichever comes first.)
- Provide The Standard with satisfactory proof of *loss*

The amount of insurance continued under the *Waiver of Premium* provision will be reduced or terminated according to the *group policy*. *Waiver of premium* does not apply to AD&D insurance.

What happens if I become terminally ill?

Under the *Accelerated Benefit* provision, you may be eligible to receive up to 75 percent, or a maximum of \$500,000, of your Life insurance benefit if you become terminally ill, have a life expectancy of less than 12 months and meet other eligibility requirements.

This benefit allows you to use the proceeds as you desire — whether to cover medical expenses or to maintain your quality of life. The amount of Life insurance payable upon your death is reduced by the *Accelerated Benefit* paid and an interest charge. However, to help protect your beneficiaries, The Standard will pay at least 10 percent of the original Life coverage amount at that time even if interest charges on the accelerated amount would have exhausted the remaining benefits over time.

Are there any other benefits with the Life insurance coverage from The Standard?

Repatriation Benefit

If you die more than 200 miles from your primary place of residence, The Standard will pay for expenses, up to a benefit maximum, incurred to transport your body to a mortuary near your primary place of residence.

MEDEX® Travel Assist

The Standard includes a travel assistance program that provides a full range of 24-hour medical, legal and travel assistance services to you and your dependents when you travel more than 100 miles from home or in a foreign country (provided through an agreement with MEDEX® Assistance Corporation).

Non-Smoker Benefit

If you die while insured for Additional Life insurance, The Standard will pay an extra \$1,000 if you did not use tobacco or tobacco products during the six-month period immediately preceding your death.

Are there any exclusions?

Additional Life insurance includes an exclusion for death resulting from suicide or other intentionally self-inflicted injury while sane or insane. However, the amount payable will not include amounts that have not been continuously in effect for at least two years on the date of death resulting from suicide. The Standard will refund all premiums paid for that portion of your Additional Life insurance that is excluded from payment under this suicide exclusion.

Basic and Additional AD&D Insurance Benefits are not payable for death or dismemberment caused or contributed to by:

- *War* or act of *war*, declared or undeclared, whether civil or international, and any substantial armed conflict between organized forces of a military nature
- Suicide or other intentionally self-inflicted *injury* while sane or insane
- Committing or attempting to commit an assault or felony, or actively participating in a violent disorder or riot
- Voluntary use or consumption of any poison, chemical compound or drug, unless used or consumed according to the directions of a *physician*
- *Sickness* or *pregnancy* existing at the time of the accident
- Heart attack or stroke
- Medical or surgical treatment for any of the above

When does coverage end?

Life coverage ends automatically on the earliest of the following:

- The date the last period ends for which a premium was paid for Additional Life insurance (except if premiums are waived while *totally disabled*)
- The date your employment terminates
- The date the *group policy* terminates or is amended to terminate coverage for your class
- The date you cease to be a *member*; however, insurance may continue for limited periods under certain circumstances described in the *group policy*
- If applicable, the date your *employer* ceases to participate under the *group policy*

Dependents Life coverage for your *spouse/domestic partner* and children ends automatically on the earliest of the following:

- Five months after the date you die (no premiums will be charged for your Dependents Life insurance during this time)
- The date your Life insurance ends for reasons other than your death
- The date Dependents Life insurance terminates under the *group policy*
- The date the last period ends for which a premium was paid for your Dependents Life insurance
- The first day of the calendar month following the date the *dependent* ceases to be a *dependent*
- For your *spouse/domestic partner*, the date of your divorce or termination of your *domestic partner* relationship
- For a *child* who is *disabled*, 90 days after The Standard mails you a request for proof of *disability*, if proof is not given

AD&D insurance for you and your Dependents ends automatically on the earliest of:

- The date the last period ends for which a premium was paid for the AD&D insurance
- The date your employment terminates
- With respect to your Basic AD&D insurance, the date Basic Life insurance ends
- With respect to your Additional AD&D insurance, the date Additional Life insurance ends
- The date the AD&D insurance terminates under the *group policy*
- The date your *Waiver of Premium* begins
- For your *dependents*, the date Dependents Life insurance ends
- The date your Life insurance is continued under Portability of Insurance

If my Life or Dependents Life insurance ends or reduces, may I convert it to an individual policy?

If your Life or Dependents Life insurance from The Standard ends or reduces for any reason other than failure to pay premiums, the *Right to Convert* provision allows you to convert your Life or Dependents Life coverage to certain types of individual life insurance policies without having to provide *evidence of insurability*. You must apply for conversion and pay the required premium within 31 days after group coverage ends or reduces. AD&D coverage may not be converted under this provision.

May I buy group life coverage after I leave my employer?

If your insurance ends because your employment terminates, you may be eligible to buy group life insurance from The Standard through the *Portability of Insurance* provision, assuming you meet the eligibility requirements. Please see your Benefit Liaison for additional information or visit www.standard.com/mybenefits/arizona.

How do I apply for Additional Life and AD&D and Dependents Life and AD&D insurance coverage?

You may apply for Additional Life and AD&D insurance and Dependents Life and AD&D insurance within 30 days after you become eligible, during an annual enrollment period, or within 31 days of a *change in family status*.

If you apply during an annual enrollment period or within 31 days of a *change in family status*, the maximum amount of Additional Life insurance you may apply for is \$20,000.

You will be required to meet the *active work* requirement before any increase can take effect.

What if I have additional questions?

If you have any additional questions, please contact your Benefit Liaison or visit www.standard.com/mybenefits/arizona or call 866.440.4846.

Standard Insurance Company

State of Arizona has chosen Standard Insurance Company to provide group Life and AD&D and Dependents Life and AD&D coverages to eligible employees and elected officials. The Standard has earned a solid reputation for its quality products, superior customer service, expert resources, steady growth, innovation and strong financial performance. Founded in 1906, The Standard has developed a national presence in the employee benefits industry, providing customers with group and individual disability insurance and retirement plans, and group life and dental insurance.

Just as others count on you, you can count on The Standard for Life and AD&D insurance in a time of need. Talk with your Benefit Liaison for more information about group Life and AD&D insurance from The Standard.



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