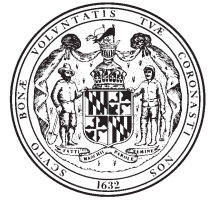




The Standard®
Positively different.



State of Maryland Group Term Life Insurance

Answers to your questions about coverage from Standard Insurance Company



STANDARD INSURANCE COMPANY

About This Booklet

This booklet is designed to answer some common questions about the group Term Life insurance coverage being offered to eligible employees. It is not intended to provide a detailed description of the coverage. If you become insured, you will receive a *certificate* containing a detailed description of the insurance coverage including the definitions, exclusions, limitations, reductions and terminating events. The controlling provisions will be in the *group policy*. Neither this booklet nor the *certificate* modify the *group policy* or the insurance coverage in any way.

Please note that defined terms and provisions from the *group policy* are italicized in this booklet.



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Group Term Life Insurance

It's not easy to think about, but what if you suddenly died? Your family could be faced with house payments, unpaid bills, childcare and other expenses just to maintain their current lifestyle. Could your family live without your income? Would your family be able to cover the medical expenses associated with a terminal illness or with burial and funeral expenses?

You make a great investment in your family. You spend time with them. You care for them. You work for them. And if you're not there for them, you want them protected. By sponsoring group Term Life Insurance from Standard Insurance Company, the State of Maryland offers you an excellent opportunity to help protect your loved ones.

The advantages to you and your loved ones include:

Choice

You can apply for up to \$50,000 in coverage for yourself automatically, without having to complete any medical forms. Your spouse and child(ren) may also be covered, up to \$25,000, without any medical forms.

If you apply for coverage in excess of \$50,000 for yourself or in excess of \$25,000 for your *dependents*, the excess, above \$50,000 (or \$25,000 for spouse or child(ren)), will be subject to medical underwriting approval. This means you and/or your dependents must submit a Medical History Statement to The Standard for approval of amounts above \$50,000 (or \$25,000 for spouse or child(ren)).

Term Life coverage is sold in units of \$10,000, to a maximum of \$300,000. Dependents Life insurance coverage is also available in units of \$5,000, to a maximum of \$150,000. However, the maximum amount of dependent coverage can not exceed 50% of your Term Life amount.

Flexibility

If your needs change, as a result of a family status change, you can request to change the amount of coverage. Increases in coverage may require *evidence of insurability*. Evidence of Insurability is required for amounts above \$50,000 for yourself and above \$25,000 for your spouse and child(ren). This means you must submit a Medical History Statement for amounts above \$50,000 (or \$25,000 for spouse and children). Please note that all other requests for changes in coverage can only be made during the annual open enrollment period.

Convenience

With premiums deducted directly from your paycheck, you don't have to worry about mailing monthly payments.

Savings

Typically, group insurance rates are lower than the rates of individual insurance plans, generally providing you with coverage at a lower cost.

Peace of Mind

You can take comfort and satisfaction in knowing that you have done something positive for your family's future.

Commonly Asked Questions

The following information provides details to give you a better understanding of the group Term Life insurance available from The Standard.

How can I obtain additional forms?

Copies of Life Claim, Beneficiary Designation, Medical History Statement and other related forms can be printed via the State of Maryland Website at www.standard.com/mybenefits/maryland.

Who is eligible for the Term Life insurance?

All active employees of the State of Maryland who are *actively at work* and eligible for health insurance benefits can participate in the Term Life insurance plan. *Actively at work* means you are in the employ of the State of Maryland, working a minimum of 20 hours per week, and are actively performing services for compensation on regularly scheduled working days. You will not be required to meet the active work requirement to continue to have Term Life insurance if you were on an approved leave of absence with MetLife on 12/31/02. However, in this case until you meet the active work requirement your benefit amount will equal your coverage under MetLife's plan, subject to any scheduled reductions, and no benefit will be payable if a benefit is payable by MetLife. If you enroll in the Term Life Insurance plan while on approved leave of absence, your coverage amount will not be effective until you return to active employment with the State of Maryland. In addition, if you were enrolled in MetLife's Term Life insurance plan prior to your leave of absence and want to increase your coverage amount at Open Enrollment, that increased amount will not be effective until you return to *active work* with the State of Maryland.

May I have coverage both as an insured *member* and as a *spouse*?

If you have coverage as an insured *member*, employee or retiree, you cannot become insured as the *spouse* of another *member* (employee or retiree).

May Term Life insurance coverage on *children* be provided under the State of Maryland *group policy* by or through more than one parent?

No. Coverage under this *group policy* may be provided on the life of *children* only through one parent.

When does my insurance go into effect?

The effective date of your coverage depends upon when you meet the eligibility requirements, when you apply, when your premium deductions start, and whether you are required to provide *evidence of insurability*. Evidence of Insurability means you must complete a Medical History Statement and be approved by The Standard.

If you apply and agree to pay premium, and you are not required to provide evidence of insurability, your Term Life coverage becomes effective the pay period ending date for which the first deduction for life insurance is taken, or January 1st following an Open Enrollment period.

If you apply and agree to pay premium and you are required to provide evidence of insurability your Term Life coverage becomes effective on the pay period ending date for which the first deduction for life insurance is taken after The Standard approves your *evidence of insurability*. If you apply within 60 days of becoming eligible for insurance, the first \$50,000 of insurance for yourself and \$25,000 of insurance for your spouse and child(ren) (guarantee issue amount) is not subject to evidence of insurability and will become effective as addressed above.

To increase your insurance amount you must meet The Standard's group policy active work requirement. To become insured for the first time, you must meet the *active work* requirement before your insurance becomes effective. If you are not *actively at work* on the day before the scheduled effective date of insurance, including Dependents Life insurance, your insurance will not become effective until the day after you complete one day of *active work* as an eligible employee.

Will I have to provide information regarding my medical history?

If you apply for Term Life insurance within 60 days of becoming eligible to apply at your Entry on Duty date, or during the Open Enrollment Period and meet the *active work* requirement, you will automatically qualify for up to \$50,000 of coverage for yourself and up to \$25,000 for your *dependents*. This is called the *guarantee issue amount*. This means that you will not have to answer medical questions to purchase coverage up to \$50,000 for yourself or up to \$25,000 for your *dependents*.

Satisfactory *evidence of insurability* is required if you or your *dependents* apply:

- For more than the *guarantee issue amount*
- More than 60 days after becoming eligible to apply, except during the annual Open Enrollment period.
- Inforce coverage that when combined with any requested increase exceed the *guarantee issue amount*.
- For reinstatement of terminated coverage

In these situations, you will need to complete and submit a Medical History Statement. In some cases, we may request additional medical information or a physical exam.

How are benefits paid?

The Standard pays benefits of \$25,000 or more to your designated *beneficiaries* by depositing funds into Standard Secure Access — a convenient, no fee, interest-bearing draft account. Each *beneficiary* receives a personalized checkbook and has complete control of the account. *Beneficiaries* can write checks as needed or for the full amount.

This arrangement allows *beneficiaries* to earn competitive interest rates on the life insurance benefits while they take the necessary time to consider financial decisions and evaluate their choices.

For benefits less than \$25,000, The Standard issues a check to the designated *beneficiaries*.

Are retirees eligible for coverage?

Coverage can be continued for retirees who are enrolled in Term Life insurance as an active employee. A retiree must continue their Life insurance coverage at the same amount at the time of retirement, subject to any scheduled reductions. Individuals with retiree coverage will continue coverage at the same level, subject to any schedule reductions.

At what ages are insurance benefits reduced for retirees?

Insurance benefits for retirees and his/her dependents are reduced to a percentage of the original amount once the retiree reaches an attained age. Under this plan, coverage reduces 35 percent for the retiree and his/her dependents once the retiree reaches age 65, 55 percent when the retiree reaches age 70, 70 percent when the retiree reaches age 75 and 80 percent when the retiree reaches age 80.

What happens if I become totally disabled and can't work (Waiver of Premium)?

If you become *totally disabled* while you are insured, your Term Life insurance may be continued without payment of premium. The Standard may continue your Term Life insurance without premium payments if you:

- Are under the age of 60,
- Complete the *waiting period* of 9 months, continue premium payments and
- Provide The Standard with satisfactory medical proof of your disability.

What happens if I become terminally ill?

Under the *Accelerated Benefit* provision, you and your *dependents* may be eligible to receive up to 50 percent of the Term Life insurance coverage if you or your *dependents* become terminally ill, have a life expectancy of less than six months and meet other eligibility requirements. This benefit allows you to use the proceeds as you desire — whether to cover medical expenses or to maintain your quality of life.

The amount paid under the *Accelerated Benefit* provision including an interest charge would reduce the amount of Term Life insurance payable upon your death. However, to help protect your *beneficiaries*, The Standard would pay at least 10 percent of the original Term Life coverage amount at that time.

When does coverage end?

Term Life coverage ends automatically on the earliest of the following:

- The last day of the last period for which you make a premium contribution (except if premiums are waived while *totally disabled*),
- The date the *group policy* terminates,
- The date you cease to be a *member*, however, insurance may continue for limited periods under certain circumstances. Please see your Agency Benefits Coordinator for details.

Dependent coverage will automatically end on the earliest of the following:

- The date your Term Life insurance ends
- The date Dependents Life insurance terminates under the *group policy*

- The date your *employer's* coverage under the *group policy* for Dependents Life insurance terminates
- The date the last period ends for which a premium was paid for your Dependents Life insurance
- When the *dependent* ceases to be an eligible *dependent* (see your *State of Maryland Benefits Booklet*)
- For your *spouse*, the date of your divorce
- For a *child* who is *disabled*, 90 days after we mail you a proof of disability request, if proof is not given within 90 days.

If my Term Life insurance ends or reduces, may I convert to an individual policy?

If your Term Life insurance from The Standard ends or reduces, you may be eligible to convert the terminated coverage to certain types of individual life insurance policies without providing *evidence of insurability*.

May I buy group life coverage after I leave my employer?

If your insurance ends because your employment terminates, you may be eligible to buy group life insurance from The Standard under the *Portability* provision, assuming you meet the eligibility requirements. If you have any additional questions, please contact your Agency Benefits Coordinator or your onsite Standard Insurance Company Account Service Manager.

Does my coverage under the group policy have cash value?

No. Group term *life insurance* does not accrue cash value or dividends.

If I am already insured, do I re-apply this year to continue my current level of coverage?

If you are an active employee currently insured and do not want to change your coverage amount, your coverage will automatically continue at the same level subject to any scheduled reductions.

If you are currently insured but want to change your coverage amount, you must request the change during Open Enrollment by calling the IVR Telephone Enrollment System at 410.669.3893 or 888.578.6434. For amounts above \$50,000 (or \$25,000 for spouse and children) you must complete a Medical History Statement, which can be obtained via the Web at www.standard.com/mybenefits/maryland.

As a retiree am I eligible to apply for an increase in my coverage?

Retirees cannot increase their life insurance coverage.

Retirees only have the option of terminating or decreasing their coverage amount. If a retiree elects to cancel their life insurance, they cannot reinstate it at a later date. If a retiree elects to decrease their life insurance coverage, they cannot increase it at a later date.

How do I apply?

Applying for Term Life coverage couldn't be easier! Simply call the IVR Telephone Enrollment System at 410.669.3893 or 888.578.6434.

PLEASE NOTE: A Life Beneficiary Designation Form needs to be completed by each eligible employee for The Standard. If The Standard does not have a Life Beneficiary Form on file then benefits would be paid in order of determination detailed in your certificate. Please see the back of this booklet for a Life Beneficiary Designation Form. Only the employee or retiree may submit a Life Beneficiary Designation Form.

If applicable, complete the Medical History Statement available from your Agency Benefits Coordinator at your Agency Personnel Office or on the Web at www.standard.com/mybenefits/maryland. You will need to complete a Medical History Statement if you apply for an amount above \$50,000. Your spouse and/or child(ren) would need to complete a Medical History Statement for amounts above \$25,000.

What if I have additional questions?

If you have any additional questions, please contact your agency benefits coordinator or your onsite Standard Insurance Company Account Service Manager at 888.246.9002.

Employee Rates

Use the following rates to determine the monthly premium for your Term Life coverage:

Employee Age on July 1st	Monthly Rate per \$10,000 of Total Coverage
Under age 30	\$0.52
30 to 34	\$0.63
35 to 39	\$0.83
40 to 44	\$1.29
45 to 49	\$2.09
50 to 54	\$3.38
55 to 59	\$5.83
60 to 64	\$8.42
65 to 69	\$12.58
70 to 74	\$22.52
75 and older	\$44.05

To calculate your monthly premium:

$$\frac{\text{Amount elected}}{\$10,000} = \text{Rate from chart above} \times \$ \text{Rate from chart above} = \$ \text{Your monthly cost*}$$

$$\frac{\$ \text{*Your monthly cost}}{2} = \text{Pay Period Reduction}$$

Spouse Rates

Use the following rates to determine the monthly premium for your *spouse's* coverage:

Spouse Age on July 1st	Monthly Rate per \$5,000 of Total Coverage
Under age 30	\$0.56
30 to 34	\$0.61
35 to 39	\$0.76
40 to 44	\$1.12
45 to 49	\$1.73
50 to 54	\$2.58
55 to 59	\$4.01
60 to 64	\$6.14
65 to 69	\$8.93
70 and older	\$14.04

To calculate the monthly premium for your *spouse*:

$$\frac{\text{Amount elected}}{\$5,000} = \text{Rate from chart above} \times \$ \text{Rate from chart above} = \$ \text{Your monthly cost*}$$

$$\frac{\$ \text{*Your monthly cost}}{2} = \text{Pay Period Reduction}$$

Child(ren) Rates

To calculate the monthly premium for your *child(ren)*:

$$\frac{\text{Amount elected}}{\$5,000} = \text{Rate from chart above} \times \$ \mathbf{0.86} = \$ \text{Your monthly cost*}$$

$$\frac{\$ \text{*Your monthly cost}}{2} = \text{Pay Period Reduction}$$



Instructions

Please type or print clearly with a ball-point pen. All sections must be completed for processing. **You must sign and date for the beneficiary designation or change to be valid.** This beneficiary designation cancels all prior designations. Upon completion, please refer to the instructions on the reverse side of this form.

Please check one: Beneficiary Designation Beneficiary Change

Employee and Plan Information

Member Name (Last, First, M.I.)		Social Security Number	Date of Hire
Address	City	State	Zip
Group Name State of Maryland		Group Number 642220	

Beneficiary Designation

Complete for Employee-paid Voluntary Life Insurance only.

PRIMARY

Full Name	% of Benefit	Address (street, city, state, zip)	Social Security #	Relationship	Date of Birth
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

CONTINGENT – Benefits are only payable to a contingent Beneficiary if you are not survived by one or more primary Beneficiary(ies).

Full Name	% of Benefit	Address (street, city, state, zip)	Social Security #	Relationship	Date of Birth
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

X _____ Date
 Signature of Employee

Beneficiary Examples

Two Primary Beneficiaries:					
Peter Smith	60%	77 America St, Anytown, USA 77777	000-00-7777	Husband	
Anna Smith	40%	777 USA St, Anytown, USA 77777	000-00-7899	Daughter	
One Primary & One Contingent Beneficiaries:					
Primary:					
Peter Smith	100%	77 America St, Anytown, USA 77777	000-00-7777	Husband	
Contingent:					
Quincy Smith	100%	789 Tree St, Anytown, USA 77777	000-00-7900	Son	

Beneficiary Information

- Benefits are only payable to a contingent Beneficiary if you are not survived by one or more primary Beneficiary(ies).
- Dependents Insurance, if any, is payable to you, if living, or as provided under your Employer’s coverage under the Group Policy.
- If a minor (a person not of legal age), or your estate, is the Beneficiary, it may be necessary to have a guardian or a legal representative appointed by the court before any death benefit can be paid.
- If the Beneficiary is a trust or trustee, the written trust must be identified in the Beneficiary designation. For example, “Dorothy Q. Smith, Trustee under the trust agreement dated _____.”
- A power of attorney must grant specific authority, by the terms of the document or applicable law, to make or change a Beneficiary designation. If you have questions, consult your legal advisor.

Instructions for Returning Form

Active/Satellite Account Employees: Please return the form to your Agency Benefits Coordinator in your Agency Personnel Office.

Agency Benefits Coordinators: Please send the form to the following address:

The Standard ASM
Employee Benefits Division
State of Maryland
301 W. Preston St. Room 510
Baltimore, MD 21201

Direct Payees/Retirees: Please return the form to your Agency Benefits Coordinator (if applicable), or mail the form to: The Standard ASM, Employee Benefits Division, State of Maryland, 301 W. Preston St. Room 510, Baltimore, MD 21201.

Standard Insurance Company

Standard Insurance Company has earned a solid reputation for its quality products, expert resources, superior service, steady growth, innovation and strong financial performance. Founded in 1906, Standard Insurance Company is a leader in the group disability and life insurance market, while also offering individual disability, group dental and retirement plans for groups and individuals.



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